

APPLICATION FOR BUILDING PERMIT TOWN OF WALES, ERIE COUNTY, NEW YORK

Application is hereby made to the Building Department for the issuance of a Building Permit pursuant to The New York State Uniform Fire Prevention and Building Code for the construction of buildings, additions, alterations, or for removal or demolition, as herein described. The applicant agrees to comply with all applicable laws, ordinances, and regulations.

The undersigned hereby make application for a **BUILDING AND ZONING PERMIT** for the purposes and on the site described herein, agrees that such purposes shall be undertaken in accordance with all the applicable laws, ordinances and requirements of the Town of Wales, the County of Erie, and the State of New York, and agrees that all work will be done in accordance with the description, plans and specifications submitted, and such special conditions as may be noted on the permit.

PERMIT APPLICANT

NAME _____ HOME# _____

MAILING ADDRESS _____ CELL# _____

_____ BUS. # _____

EMAIL ADDRESS _____

PROPERTY OWNER-IF DIFFERENT FROM APPLICANT

NAME _____ PHONE# _____

MAILING ADDRESS _____

PROJECT LOCATION (Street, Road) _____

LOCATED IN FLOOD PLAIN ☐ Yes ☐ No

Side of: ☐ North ☐ South ☐ East ☐ West

Parcel Identification Number (Tax Map. No.) _____

House Number Assigned? ☐ No ☐ Yes

ARCHITECT OR ENGINEER OF RECORD

NAME _____ BUS# _____

MAILING ADDRESS _____

PRIME CONTRACTOR/BUILDER

NAME _____ BUS# _____

MAILING ADDRESS _____

PROJECT COST ESTIMATE (CONSTRUCTION)

\$ _____

***ANY CONSTRUCTION WITH TRUSSES, PRE-ENGINEERED WOOD, AND TIMBER
CONSTRUCTION MUST FILL-OUT ATTACHED FORM***

☐ Construct ☐ Addition ☐ Alter ☐ Move ☐ Demolish

☐ Single Family Dwelling ☐ Two Family Dwelling

☐ Multiple Dwelling ☐ Private Garage ☐ Storage Shed

☐ Other (describe) _____

Dimensions of Completed Project

_____ Feet Wide _____ Feet Long _____ Feet High

FOR ACCESSORY CONSTRUCTION

1. Two (2) sets of working plans
2. Current Survey
3. A plot plan locating the construction on the lot, by dimension, front and side lot lines
4. Certificates of insurance from any contractor
5. Application fee payable to "TOWN OF WALES"

TAKE NOTICE

It is a violation of the Wales Town Zoning Ordinance to proceed with any Building operations before this application is approved and a Building Permit has been issued, and any Violation is punishable as such. No person shall make any changes in plans herewith submitted or specifications herein contained, or in the structural part of the building without written consent of the Building Inspector. *Building Permit shall expire if the work authorized has not commenced within six (6) months after the date of issuance or has not been completed within twelve (12) months of issue date.*

I have read and agree to all of the above: _____ Date: _____

FEES _____ PAID _____

***BEFORE THE PREMISES DESCRIBED IN THIS APPLICATION CAN BE OCCUPIED, A
"CERTIFICATE OF OCCUPANCY" MUST BE OBTAINED***

**THE FOLLOWING MUST BE SUBMITTED WITH THIS
APPLICATION BEFORE THE BUILDING PERMIT IS
PROCESSED**

MAIN BUILDING CONSTRUCTION

1. Two (2) copies of a current survey by a NYS licensed Surveyor
2. Two (2) complete sets of detailed plans and specifications containing the following
 - Seal of Architect or Engineer Licensed by the State of New York
 - Energy calculations per N.Y.S. Energy Code
3. Signed Certification Form by an Architect or Engineer of record
4. Erie County Department of Health Construction/Alteration of a Sewage Disposal System Permit
5. Driveway Permit-when required, install proper size culvert pipe as determined by applicable Highway Authority
6. A plot plan locating the main building on the lot by dimension from front and side lot lines.
7. Certificates of insurance from contractors: made to "Town of Wales" both Liability and Worker's Compensation Certificates are required.
8. A statement that the new construction will in no way affect existing public utility installations. LOCATOR SERVICE NUMBER: 1-800-962-7962 OR 811
9. Application fee payable to "TOWN OF WALES"
10. A Portable Toilet must be on-site for all "New Builds"

TOWN OF WALES
HELPFUL INFORMATION TO ASSIST WITH YOUR PLANNING

1. ***YOU ARE INFORMED*** that the issuance of this permit shall not be construed as a representation that property is suitable for construction or that approval from the D.E.C., E.P.A. or the Army Corps of Engineers will be forthcoming for this property.
2. ***DRIVEWAY*** – Stone-base driveways to be in place prior to construction start. Contractor or owner is responsible for keeping streets free from mud, stones, and construction debris.
3. ***CONSTRUCTION DEBRIS*** – All debris related to alterations, additions, or new construction shall be deposited in a container and removed periodically as conditions warrant.
4. ***EGRESS*** – A safe means of egress must be provided to all floor levels of each structure and according to NYS Code.
5. ***HANDICAP*** – This permit may be subject to requirements for making building and facilities accessible to a usable by handicapped people.
6. ***NEW YORK STATE ENERGY*** and Uniform Fire Protection and Building Codes apply.
7. ***HIGHWAY CULVERT*** – Permit must be obtained and be twenty (20) feet from side lot line.
8. ***UTILITY LINES*** – No construction is allowed over or under utility company lines, pipe line company transmission lines or septic systems.
9. ***NO TREES OR*** shrubs are allowed to be placed or planted on Highway Right of Way
10. ***INSURANCE*** – Contractors to furnish Certificates or Insurance for Workman's Compensation and Liability Insurance coverage naming the "Town of Wales" as Additionally Insured.
11. ***SEPTIC SYSTEMS*** – Septic systems and water wells must be inspected and approved by the Erie County Health Department: 961-6800.

12. **ELECTRICAL** – Inspection required by an Electrical Underwriter “Certified” by New York State.
13. **SMOKE DETECTORS** – 110 Volt smoke detectors and CO Alarms required on all floor levels on a separate circuit.
14. **BATHROOM** – Fans to be on a separate switch from lights.
15. **METAL SIDING** – If metal siding is used, it must be grounded.
16. **CONCRETE FLOORS** – Residential concrete floors to be a MINIMUM crawl space must be four (4) feet from top of concrete floor to bottom of floor joist.
17. **DRAINS** – Perimeter drains in basement with a sump hole are **REQUIRED**.
18. **BASEMENT** – Exterior basement walls must be damp proof.
19. **COPPER** – tube solder joints for potable water to be 0.2 or less content.
20. **RIDGE & SOFFIT** – Vents are required on all heated buildings.
21. **ROOF** – Asphalt shingles to be 235lb., fiberglass 215 lb., 3’ of Ice Shield, both with 15lb. Felt minimum.
22. **TRUSSES** – Copy of Certification from Manufacturer on all Trusses must be provided.
(SEE ATTACHED ADDENDUM FOR TRUSSE SPECIFICATIONS)
23. **WINDOWS** – All windows to be double glass, including basement.
24. **INSULATION** – Per NYS Energy Code.
25. **CHIMNEYS** – Must extend two (2) feet above any roof-line within ten (10) feet.
26. **FIREPLACE** – If a fireplace is installed, an outside source of air must be provided and the unit must have fire-rated doors. **PERMITS ARE REQUIRED.**
27. **WOOD STOVES** – and **METAL CHIMNEYS** must be fire-rated and installed to Manufacturer’s Specifications.

28. **GARAGES** – Attached garages to have a fire-wall with $\frac{3}{4}$ -hour rating covering full attachment area. Doors and frames in such wall to be fire-rated.
29. **GARAGES** – Garages with double-wide overhead doors to have headers that are a minimum of 2 x12 plywood or metal bonded between.
30. **LUMBER** – The use of Eastern spruce lumber is **NOT** recommended for structural framing.
31. **SWIMMING POOLS** – A Separate permit is **REQUIRED** for all swimming pools.
POOL TO BE INSTALLED PER N.Y.S. CODE
32. **PUBLIC ASSEMBLY** – Construction or modification of places of public assembly will be subject to approval by the N.Y.S. Department of Labor.
33. **BE AWARE** – If you reside or will reside in an agricultural district approved by the Erie County Legislature, you need to be aware of the following: Most of the Town of Wales is in this Agricultural District. An Agricultural District prohibits local governments from enacting ordinances (and therefore dealing with complaints) that would be restrictive to farming, such as, but not limited to: Spreading Manure, Dusting during Planning and Harvest season, Equipment and Machinery noise during normal farming operations. The Town of Wales **DOES HAVE** a **RIGHT – TO – FARM LAW**.
34. **LASTLY, IF YOU ARE UNSURE IF A PERMIT IS REQUIRED OR OF ANY NECESSARY INSPECTIONS, PLEASE CONTACT THE BUILDING INSPECTOR BEFORE YOU BEGIN. CALL 716-652-0589 EXT. 6.**

FINES WILL BE IMPOSED TO THOSE WHO BEGIN CONSTRUCTION PRIOR TO OBTAINING A PERMIT!

NOTICE

PROPERTY OWNER OR BUILDER IS RESPONSIBLE AND MUST CALL FOR THE FOLLOWING INSPECTIONS:

- ***SAFETY INSPECTION***
- ***24-HOUR NOTICE REQUIRED FOR INSPECTION***
- ***PORTABLE TOILET FOR NEW BUILDINGS***
- ***ELECTRICAL INSPECTION BY UNDERWRITER***
- ***POLE-HOLE DEPTH***
- ***FOOTING-FOUNDATION BEFORE POUR***
- ***WALL BEFORE POUR***
- ***FOOTER FOUNDATION AFTER POUR***
- ***WALL AFTER POUR***
- ***FOOTER & WALL BEFORE BACKFILL***
- ***FRAMING BEFORE ENCLOSING***
- ***PLUMBING ROUGH***
- ***ELECTRICAL ROUGH***
- ***INSULATION***
- ***HVAC***
- ***FINAL ELECTRICAL***
- ***FINAL PLUMBING***
- ***FINAL COUNTY WATER & SEPTIC***
- ***FINAL***
- ***STANDBY ELECTRICAL SIGN***
- ***INSPECTION OF DEMOLITION***
- ***NO CALL FOR FINAL=\$50 FINE***

TOWN OF WALES CERTIFICATION

***I _____, as a Registered &
Licensed Architect of Professional Engineer, License No. _____,
Expiration Date _____, hereby Certify that the Attached Drawing and
Specifications for
the _____

_____***

***Were prepared under my direct supervision, are to be best of my Professional knowledge and
belief in conformance to the New York State Energy Conservation and Uniform Fire
Prevention and Building Codes, and I accept all professional responsibilities in accordance
with all applicable State Laws.***

Signature _____