

TOWN OF CAMILLUS

APPLICATION FOR SITE PLAN APPROVAL

Tax Map Number: _____ Property Zoning: _____

Property Location: _____

Prior Site Plan/Subdivision Action: _____

Prior ZBA Action: _____

Covenants and/or Easements: _____

Name of Applicant: _____ Phone: _____

Applicant's Address: _____

Property Owner's Name: _____ Phone: _____

Attorney: _____ Phone: _____

Architect: _____ Phone: _____

Existing Land Use: _____ Total Land Area: _____

Is Property in floodway or floodplain? Yes _____ No _____

Is Property in Federal or State wetlands? Yes _____ No _____

REQUIREMENTS:

Check yes/no to indicate information included with application. In general, all information is required.

- I. Survey of the property signed by a New York State licensed surveyor including the following:

YES NO

- | | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|----|--|
| ☐ | ☐ | ☐ | ☐ | a) | Direction and distance to nearest intersection. |
| ☐ | ☐ | ☐ | ☐ | b) | Property lines. |
| ☐ | ☐ | ☐ | ☐ | c) | Center line and edge of pavement. |
| ☐ | ☐ | ☐ | ☐ | d) | Street right of way. |
| ☐ | ☐ | ☐ | ☐ | e) | Use and ownership of all adjacent properties. |
| ☐ | ☐ | ☐ | ☐ | f) | Dimensions and locations of all structures existing on the site. |
| ☐ | ☐ | ☐ | ☐ | g) | Location of all existing trees of greater than 6" caliper. |
| ☐ | ☐ | ☐ | ☐ | h) | Dimensions of structure to be added or modified including distances from front, side and rear property lines. |
| ☐ | ☐ | ☐ | ☐ | i) | Proposed and existing topographical information. Identify all slopes in excess of 4 horizontal to 1 vertical on USGS or Syracuse Datum. Proposed parking areas shall have a minimum 0.75% pitch. |
| ☐ | ☐ | ☐ | ☐ | j) | Location of: State Wetlands, Federal Wetlands, Federal Floodway, Federal Floodplain. |
| ☐ | ☐ | ☐ | ☐ | k) | All existing easements. |
| ☐ | ☐ | ☐ | ☐ | l) | All existing utility lines. |
| ☐ | ☐ | ☐ | ☐ | m) | Location plan. |

Elevations of all sides of the structure to be added or modified including:

- | | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|----|--|
| ☐ | ☐ | ☐ | ☐ | a) | Building materials and colors. |
| ☐ | ☐ | ☐ | ☐ | b) | Any rooftop HVAC or other equipment. |
| ☐ | ☐ | ☐ | ☐ | c) | Maximum height of building. |
| ☐ | ☐ | ☐ | ☐ | d) | Loading area. |
| ☐ | ☐ | ☐ | ☐ | e) | Location of building street number on structure. |

Site plan including the following information:

- | | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|----|---|
| ☐ | ☐ | ☐ | ☐ | a) | Area to be paved and location of all sidewalks. |
| ☐ | ☐ | ☐ | ☐ | b) | Parking space striping plan with dimensions including location of handicapped spaces. |
| ☐ | ☐ | ☐ | ☐ | c) | All landscaping including: Note on plan that all planting & grass be maintained. Not all trees should be deciduous. Deciduous trees shall be minimum 2-1/2" caliper. Other trees shall be a minimum of 8' from the ground to the top of the tree. |

- [] [] d) Drainage concept including inverts and pipe sizes.
- [] [] e) All proposed site lighting both on the building and on the site. Include pole height, lamp type and wattage.
- [] [] f) Any outside storage.
- [] [] g) Extent and type of curbing.
- [] [] h) Location of all underground services of power, telephone and cable including locations where services are not underground.
- [] [] i) Proposed signage including any flagpoles and/or planters. Include signage both on building and freestanding and illumination of same.
- [] [] j) Location of any outside trash receptacles; including recycling containers.
- [] [] k) Location of any outside equipment including generators, HVAC and the like.
- [] [] l) Location and size of water and sewer.
- [] [] m) Location of fire hydrants on site, or if none on site, a note including location of closest fire hydrant.
- [] [] n) Location of curb cuts, exits and entrances.

II.	Statutory Requirements:	TOWN LAW	PROPOSAL
	Number of parking spaces	_____	_____
	Lot coverage	_____	_____
	Bldg./ pavement coverage	_____	_____
	Front yard setback	_____	_____
	Rear yard setback	_____	_____
	Maximum height of building	_____	_____

- III. Briefly describe the project. Include existing structures to remain, new structures, and general changes in grades.

IV. Is the subject property within the Onondaga County Agricultural District #5? _____

Is the subject property within 500' of the Onondaga County Ag District #5? _____

Is the subject property within 500' of an operating farm? _____

Do the subject premises presently contain a farm operation? _____

****If the answer to any of the questions in Section IV is "yes", you must complete and attach to this application the Agricultural Data statement which may be obtained from the clerk.**

V. GENERAL NOTES:

Please note: Professional fees to be paid will be determined by the Planning Board at the first meeting at which your application is considered.

Additionally, per the Camillus Municipal Code relating to multi-family apartment projects or buildings, Parkland Fees will be assessed at the rate of \$500.00 per unit. All fees must be paid to the Town prior to the issuance of a building permit.

SITE PLANS MUST BE SIGNED BY A LICENSED PROFESSIONAL AND MUST BE SCALED NO LARGER THAN 1:20 AND NO LESS THAN 1:50.

Deliver to the Planning Board Clerk:

- One original AND one digital file of the application and all required additional documents and materials.
- Fee (as determined by current Town of Camillus fee schedule)

You will be notified by the Planning Board Clerk of the acceptance of this application and the date you are to appear before the Planning Board. If you have any questions, contact the Planning Board Clerk at planningboard@townofcamillus.com.

VI. I have read the above list of items to be included with this application and to the best of my knowledge this application is accurate. If I am not the property owner, the property owner has authorized me to make this application, which is indicated by the signature below.

Date

Signature of Applicant

Signature of Owner

