

COMMERCIAL OCCUPANCY/ZONING PERMITS (NEW TENANTS)

APPLICATION FOR TEMPORARY OR FINAL ZONING APPROVAL FOR OCCUPANCY AND USE
AND CERTIFICATE OF USE AND OCCUPANCY

BOROUGH OF WEST MIFFLIN
1020 Lebanon Road
West Mifflin, PA 15122
Phone 412.466.8170 FAX 412.466.8173

OFFICE USE

CASE NO.

☐ TEMPORARY APPROVAL

☐ NEW STRUCTURE

Submit 4 prints and 1 electronic copy of as-built survey

☐ FINAL APPROVAL

☐ EXISTING STRUCTURE

☐ TEMPORARY STRUCTURE

PROPERTY ADDRESS:

Tenant Space #

Block/Lot No:

Name of Business:

Zoning District:

PROPERTY OWNER NAME:

Address:

City:

State:

Zip:

Business Phone:

Cell Phone:

TENANT NAME:

Address:

City:

State:

Zip:

Business Phone:

Cell Phone:

FAX:

What was Prior Occupancy/Use?

Description of Proposed Use:

Sq. footage of Space:

Are you Leasing? ☐ YES ☐ NO

What Type of Occupancy is Requested:

Group

B Office

A-1 Theaters

A-2 Restaurant

A-3 Churches/Community Halls/Exhibition Halls

M Retail Sales

E Educational

R-1 Motels/Boarding Houses

I-1 Res. Boarding & Care/Assisted Living/Group Homes

I-2 Hospitals/Nursing Homes/Mental Hospital

I-3 Prisons/Jails/Reformatory/Correctional Centers

I-4 Day Care Facilities

F-1 Dry Cleaning/Food Processing/Furniture/Bakeries

S-1 Storage of Aerosols/Cardboard/Lumber/Tires/Repair Garages

S-2 Storage of Bag Cement/Frozen Foods/Glass Bottles/Gypsum Board/Metal Parts

CONTRACTOR (S) NAME: (complete only if building permit was issued)

Address

City

State

Zip

Business Phone:

Cell Phone:

Type of Principal Land Use: ☐ Commercial ☐ Other principal building ☐ Other principal structure ☐ Garage

Estimated Cost of Construction: \$ _____

COMPLETE FOR TEMPORARY APPROVAL

Requested Duration: From: To:

- ☐ Submit bona fide bid or estimate of cost to complete project prepared by a registered architect or engineer, both of which must include quantities, unit prices and construction plan to be reviewed and approved by Township Engineer.
- ☐ Submit performance security in the amount of 110% of the bid amount or cost to complete project approved by the Township Engineer.

Performance security attached: Amount \$ Form:

Prior to final occupancy and release of performance security, an application for Final Zoning Approval for Occupancy and Use and Final Certificate of Use and Occupancy must be made using this same form. A request for a Final Inspection should be made at the same time. Security will be released upon satisfactory completion of final inspection.

FEE: NEW OR EXISTING STRUCTURE

Temporary: \$

Final: \$

Temporary Structure - \$

PAID: \$ _____

CHECK NO. & BANK NAME/CASH REC. NO: _____
(make check payable to Borough of West Mifflin)**OWNER AFFIDAVIT**

COMMONWEALTH OF PENNSYLVANIA :

: SS:

COUNTY OF ALLEGHENY :

Before me, the undersigned authority in and for the Commonwealth and County aforesaid, personally appeared

_____ who, being by me first duly sworn according to law, depose(s) and say(s) that, he, she or they (is, are) the Owner(s) or authorized agent for the Owner(s) of the above-described property (or if said Owner or authorized agent for the Owner is a firm or corporation, that he or she is an officer or representative of such firm or corporation), that all of the statements contained above are true and correct, that the accompanying as-built plot plan (for new construction only) truly and correctly represents the above-described property and all existing structures and physical improvements thereon, for which this application is made.

Sworn to and subscribed before me this _____ day of _____, 20____

NOTARY_____
OWNER OR AUTHORIZED AGENT FOR OWNER_____
PRINT NAME**TENANT AFFIDAVIT**

COMMONWEALTH OF PENNSYLVANIA :

: SS:

COUNTY OF ALLEGHENY :

Before me, the undersigned authority in and for the Commonwealth and County aforesaid, personally appeared

_____ who, being by me first duly sworn according to law, depose(s) and say(s) that, he, she or they (is, are) the Tenant(s) of the above-described property (or if said Tenant is a firm or corporation, that he or she is an officer or representative of such firm or corporation), that all of the statements contained above are true and correct.

Sworn to and subscribed before me this _____ day of _____, 20____

NOTARY_____
TENANT OR AUTHORIZED AGENT FOR TENANT_____
PRINT NAME