



City of Boerne
Engineering and Mobility
447 N. Main Street
Boerne, TX 78006
(830) 248-1538

PERMIT NUMBER:

GRADING PERMIT APPLICATION

Development Name or Address: _____

Kendall CAD ID#: _____ **Date Submitted:** _____

Grading permits can include erosion control, grading, drainage systems, detention, and water quality facilities. Grading permits do not allow for flatwork (paving, sidewalks, slabs, etc.), structures, or the preparation or the installation of utilities. Projects utilizing a grading permit must meet the drainage requirements of the UDC.

Contact Information

Owner /Developer

Name: _____ Title: _____

Company: _____

Address: _____

Telephone #: _____ Email: _____

Engineer

Name: _____ Title: _____

Company: _____

Address: _____

Telephone #: _____ Email: _____

Contractor

Name: _____ Title: _____

Company: _____

Address: _____

Telephone #: _____ Email: _____

By signing this document, I hereby acknowledge the following:

- 1) Any grading which falls within the local and FEMA floodplain requires a Floodplain Development Permit. Unless otherwise indicated and authorized by the City, no grading shall take place in the one percent (1%) annual chance (100-year) floodplain or the local floodplain.
- 2) Approval of this permit does not relieve the owner, engineer, or contractor from full compliance with the City of Boerne Standards Specifications for Public Works Construction or City Ordinances.
- 3) All grading completed prior to the subdivision plat approval is at the risk of the owner/developer and is subject to change based on the approval of the subdivision plat by the City Planning and Zoning Commission.

- 4) All erosion control and tree protection devices must be installed prior to any other construction activity.
- 5) All work must be in conformance with the approved tree removal permit, tree protection plan, and tree mitigation plan.
- 6) The placement of fill shall be in strict conformance to the plans and specifications approved for the project.
- 7) Any fill material placed in existing or proposed right-of-way must conform to the requirements of the City of Boerne Standards Specifications for Public Works Construction.
- 8) All required permits and the grading plans must be available on the construction site at all times.
- 9) The applicant hereby gives consent to the City of Boerne to enter the premises to inspect construction covered under the permit.
- 10) The contractor is responsible for coordinating all utility locates.
- 11) The contractor shall comply with the construction hours allowed by the current noise ordinance. Allowable construction hours are 7AM-9PM Monday through Friday, 8AM-9PM on Saturday, and 10AM-8PM on Sunday.
- 12) This permit expires one (1) year after the date of issuance unless site work has commenced and has been consistent during the one year following or the permit is extended by the City Engineer. If the Construction Release Permit has been issued, the grading permit is valid until the project is accepted/closed out.
- 13) Once this permit has expired, a complete application refiling will be required including all applicable fees and documents for full grading permit renewal.

I hereby confirm this application is complete and all attached information is in compliance with the City of Boerne requirements.

Name of Owner

Name of Contractor

Signature of Owner

Date

Signature of Contractor

Date

CITY USE ONLY

☐ Approved

☐ Approved with Conditions

☐ Denied

Signature

Date of Issuance