

**Southwood Shores Application for the Approval of Plans
By the Deed Restrictions Review Committee**

Date: _____

Name of Applicant: _____

Address: _____

Mailing Address: _____
(If different from above)

Phone Number: _____ (where you can be reached in case of questions)

Brief Description of Project: (i.e., Shed, Garage, New Building) _____

Date you plan to begin construction: _____

Application is hereby made for approval of the attached construction plans. These plans specify locations and building materials used for improvements on lot(s) _____ in the Southwood Shores subdivision. Applicant agrees that construction will be according to such plans and the subdivision restrictions, including those provisions requiring that only new materials be used, that the living floor space be within restrictions standards at the time of construction commencement and that minimum set back requirements be met and shown on plans.

It is understood that this application and approval thereof is void if construction is not commenced within eight months from the above date. Also, as provided for in the subdivision restrictions, the exterior completed within 120 days from the commencement date and the exterior painted within 60 days of the completion date. The applicant agrees that deviation from the attached plans, including the materials specified herein or on a separate list of materials, will invalidate this approval.

Your signature below confirms your agreement to conform to the Southwood Shores Subdivision Restrictions.

A signed copy of this approval will be required when applying for a Payne Springs building permit.

Applicant's Signature: _____

Southwood Shores Deed Restriction Review Committee Members Signatures required for approval:

Approved by: _____ Date: _____

Approved by: _____ Date: _____

Approved by: _____ Date: _____

Date Construction Started: _____ Completion Date: _____

Required information to be received with this application to expedite the review/approval process is:

- A. Detailed drawing or Blueprints of the construction project.
- B. Lot drawing showing placement of the project with lot lines and easement measurements noted.
- C. Basic materials list to include exterior wall material, type of roofing and driveway materials, if applicable.

Once the above referenced documents are received, please allow 7 – 10 business days for processing.

After completion, please submit along with the above required documentation in triplicate to Southwood Shores, via email to southwoodshorespoa@gmail.com or mail to Southwood Shores POA, P.O. Box 5208, Mabank, TX 75156 (please email us and let us know you mailed it), or hand deliver to any current Board member. Copies of the Deed Restrictions and current Bylaws are available on our website: www.southwoodshorespoa.com

An application processing fee of \$50.00 must be paid prior to approval.

Revised 6/1/2023