

Richmond County Probate Court
Marriage Research or Copy Request
(One Form Required per Marriage Request)

Date Requested:	Requested by (Your Name):		
Applicant 1 Name (First, Middle, Last):		Applicant 2 Name (First, Middle, Last):	
Applicant 1 Telephone No.:		Applicant 2 Telephone No.:	
Date of Marriage:		Relationship to Person Named on Marriage Certificate (If Other Than Self):	
Please select an option below:			
☐ In-Person Request (A) ☐ Mailed-In Request (B)- <i>*I have enclosed a self-addressed and stamped envelope so the copies can be mailed to me.*</i>			
☐ (A) For In-Person Requests- Forms of Payment- Cash, Money Order, or Credit Card w/Service Fees Applied \$10.00 Research Fee Required per Marriage; \$1.00 per page for plain copies; \$10.00 for certification plus \$1.00/ page			
☐ (B) For Mailed-In Requests- <i>* You are required to provide a self-addressed and stamped envelope with all mailed requests. *</i> - <u>Money Order Enclosed (this form of payment is required if mailed in)</u> \$10.00 Research Fee Required per Marriage; \$1.00 per page for plain copies; \$10.00 for certification plus \$1.00/ page Money Order No.: _____ Amount: _____ <u>**No personal checks; No cash will be accepted by mail**</u> Full Mailing Address: _____ _____ _____			

# of Copies	Description	Plain Copies \$1.00 per page	Certified Copies \$10.00 plus \$1 per page	Cost
	Marriage License	☐	☐	
	Marriage Certificate	☐	☐	
	Marriage Application (*only available for the applicants and are typically 2 pages*)	☐	☐	
	Other:	☐	☐	
	Required Research Fee \$10.00			\$10.00
	TOTAL DUE:			

Mail to: Richmond County Probate Court
 735 James Brown Blvd, Suite 1000
 Augusta, Georgia 30901