



## Office of the Building Inspector

Village of Webster  
28 West Main Street  
Webster, NY 14580  
Office (585) 265-3770 ~ Fax (585) 265-1004

### Office Use:

Received on: \_\_\_\_\_

Deposit Paid : \_\_\_\_\_

Permit Fee: \_\_\_\_\_

Payment Method: \_\_\_\_\_

## Temporary Sign Permit

### Part I: Applicant

Name: \_\_\_\_\_ Email: \_\_\_\_\_ Date: \_\_\_\_\_

Organization/ Business: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Location of Sign(s): \_\_\_\_\_

### Part II: Sign Information

☐ Banner (16 sf. max.) ☐ "Open" Banner (3'x 5') ☐ Political Sign ☐ Poster (16 sf. max.)

☐ Yard Sign ☐ Other: \_\_\_\_\_

Number of Signs: \_\_\_\_\_

Purpose of Sign: \_\_\_\_\_

Event date(s): \_\_\_\_\_

Sign Sketch / Rendering Provided? ☐ Yes ☐ No

Material Sign is made of: \_\_\_\_\_

### Sign Fees:

**Deposit: \$25**

**Permit cost per sign:**  
(in addition to Deposit)

1 - 3 signs: \$30

4 - 10 signs: \$50

11 or more signs: \$75

### Part III: Regulations

1. Display Period: Banners, Open Banners, Posters: 60 Days maximum Political Sign: 30 Days maximum, per § 175-54C(3)
2. Sign(s) must be removed within 5 days after the event.
3. Sign(s) shall not be placed in the Village or State Right-of-Way.
4. Business sign(s) shall only be displayed during business hours.
5. Sign(s) shall not be attached to fences, trees, utility poles and shall not impair vision or traffic.
6. Sign(s) shall not be illuminated.

*The applicant hereby agrees to the above rules and all other laws, ordinances and regulations that may apply to this application. Further, the applicant understands that if the above sign(s) are not removed within expiration of display period, after five (5) days written notice from the Building Inspector, signs shall be removed, and deposit forfeited. (Village Code 175-54 F.)*

Applicant Signature: \_\_\_\_\_

### Office Use Only

Permit Approved by: \_\_\_\_\_

Sign Removed on: \_\_\_\_\_

Sign Installed on: \_\_\_\_\_

Approval for Deposit Return: \_\_\_\_\_

Deposit Returned on: \_\_\_\_\_