



Date Submitted: _____

Zoning Permit #: _____

Borough of Lincoln Park

Tree Removal Permit

“Chapter 434-4: Removal of Trees” of eCode of the Borough of Lincoln Park

TELE: (973) 694-6100x2030 FAX: (973) 270-2042

-----**APPLICANT TO FILL OUT**-----

SECTION 1: Applicant Information

Date: _____ Block: _____ Lot: _____

Property Location Address: _____

Property Owner's Name: _____

Owner Address (If different from work site location): _____

Tel # _____ E-mail _____

- 4 or fewer healthy trees over a 5-year period that are 6" or more in DBH (or 2.5" or more in DBH within the right-of-way) but less than 33" DBH – no permit is required but the Zoning Office is required to be notified and provided with a survey locating said trees
- 4+ trees over a 5-year period require a permit and replacement – if you choose not to replace on your property, a payment in lieu of replacement can be submitted - \$200-\$500 per tree based on DBH
- If a tree is less than 6" DBH it is not considered a protected tree and no permit is required and it can be removed but the Zoning Office is required to be notified
- A tree removal permit is good for 6 months unless associated with a construction permit

SECTION 2: Tree Removal Contractor Information

***All tree care service contractors operating within the Borough shall register with the Borough Clerk's office.**

A copy of the Registration Certification must be submitted with this application.

Company Name: _____

Company Address: _____

Tel # _____ E-mail _____

SECTION 3: Submission Requirements

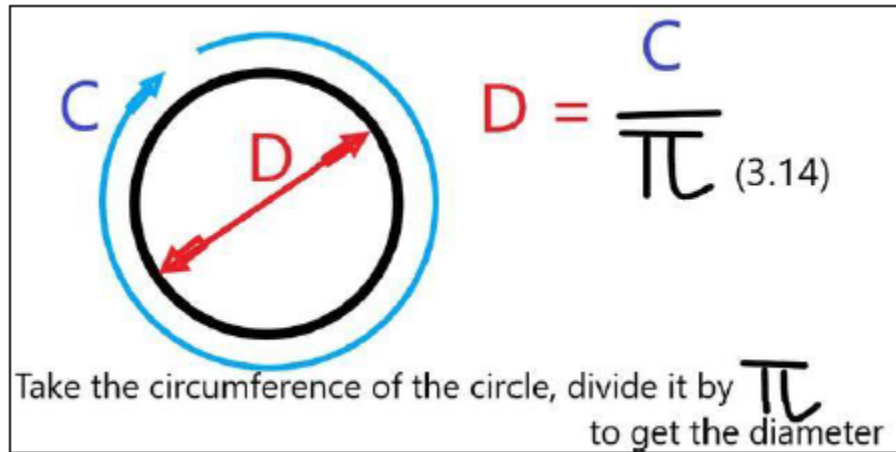
PERMIT APPLICATION MUST BE RECEIVED AT LEAST SEVEN (7) DAYS PRIOR TO REMOVAL

ALL TREES PROPOSED FOR REMOVAL MUST BE MARKED WITH COLORED TAPE

Copy of survey, tax map or detailed sketch marking the location and DBH of trees to be removed and distance from driveways, property lines, and structures.

A Tree Replacement Plan depicting all trees to be replanted on a separate surveyed drawing must be provided.

DBH stands for Diameter at Breast Height and is a standard method of measuring the diameter of a tree trunk. It is measured at a height of 4.5 feet (1.37 meters) above the ground.



- Permit application does not constitute approval; do not schedule tree removal until a permit has been approved by the Borough.

SECTION 4: Exempt Trees

*Please fill out this section if applicable and indicate if any of the situations apply to your property

- ☐ A. The removal of less than four (4) trees per lot that fall into category 1, 2, or 3 of the Tree Replacement Requirements Table from a single lot within a five-year period. The enforcement official will maintain a record in the property file for each lot where trees have been removed to ensure compliance with this provision.
- ☐ B. Tree farms in active operation, nurseries, fruit orchards, and garden centers;
- ☐ C. Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan that is active and on file with the municipality;
- ☐ D. Any trees removed as part of a municipal or state decommissioning plan. This exemption only includes trees planted as part of the construction and predetermined to be removed in the decommissioning plan.
- ☐ E. Any trees removed pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan;
- ☐ F. Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife;
- ☐ G. Hazard trees may be removed with no permit, no fee and replacement requirement. However, no such trees shall be removed without prior notice by the property owner to the enforcement officer giving a minimum of seven (7) calendar days for the enforcement officer to inspect and confirm the condition of the tree to be removed. If the property owner fails to notify the enforcement officer before removing the tree, the enforcement officer may require a replacement tree for each tree removed.

Section 5: Replacement

Tree Replacement Requirements – Living, Healthy Trees

- A. Any person who removes one or more tree(s), as defined as tree removal, with a DBH of six inches (6”) or more per property lot, unless otherwise detailed under §434- 11 Exemptions shall be subject to the requirements of the Tree Replacement Requirements Table.
- B. The species, type and diversity of replacement trees shall be in accordance with a list of approved trees and planting requirements kept on file in the Planning Department. Native tree species are preferred.
- C. Replacement tree(s) shall: 1. Be replaced in kind with a tree that meets the list of approved trees maintained by the Zoning Department and the Tree Replacement Criteria in the table below; 2. Be planted within twelve (12) months of the date of removal of the original tree(s) or at an alternative date specified by the municipality; 3. Be guaranteed and monitored by the applicant for a period of two (2) years of planting to ensure their survival and shall be replaced as needed within twelve (12) months; and 4. Shall not be planted in temporary containers or pots, as these do not count towards tree replacement requirements. 5. Be planted during the planting season into an appropriately sized tree pit or planting bed with sufficient space around it to allow the tree to grow in the dimensions of a full-sized tree according to the species. 6. Be watered as required.

Tree Replacement Requirements Table:

Category	Tree Removed (DBH)	Tree Replacement Criteria
1	DBH of 6” to 12.99”	Replant 1 tree with a minimum tree caliper of 1.5” for each tree removed
2	DBH of 13” to 22.99”	Replant 2 trees with minimum tree calipers of 1.5” for each tree removed
3	DBH of 23” to 32.99”	Replant 3 trees with minimum tree calipers of 1.5” for each tree removed
4	DBH of 33” or greater	Replant 4 trees with minimum tree calipers of 1.5” for each tree removed

- D. If the enforcement official determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall do one of the following: 1. Plant replacement trees in a separate area(s) approved by the enforcement official. 2. Pay a fee of per tree removed which fee shall be placed into a fund dedicated to tree planting and continued maintenance of the trees in the Borough. The compensation required shall be equivalent to the cost of replacing the removed trees as determined by the enforcement official. The fee shall not exceed \$500/tree, with a minimum fee of \$200/tree.

TREES LOCATED ON RIGHT OF WAY? YES _____ NO _____ UNSURE _____

TABLE 1: TREE MITIGATION REPLACEMENT SCHEDULE			
Quantity of trees to be removed at each size category	Size Category (Diameter of Tree to be Removed)	Quantity of Replacement Trees Required	Total Number of Replacement Trees Required (Column A x Column C)
	Dead or Ash Tree	0	
	DBH of 6" to 12.99"	1	
	DBH of 13" to 22.99"	2	
	DBH of 23" to 32.99"	3	
	DBH 33" or greater	4	
TOTAL:			

Section 6: Fees

Fees for removal of live protected trees are as follows: **(SEE ATTACHED DESCRIPTION & EXEMPTIONS)**

A. Permit fee for tree removal - \$25

B. Dead tree **no permit or fee for dead trees – Location of dead trees and Certification from qualified forester or landscape architect or licensed tree removal company is required

C. Exempt tree **no permit or fee for exempt trees (See SECTION 4 and select exemption)

The following are conditions of this permit:

1. The applicant has been granted permission to remove trees only from the subject premises.
2. The trees, which are to be removed, must not be buried or used as a means of landfill on the subject premises.

****A tree removal permit is good for only trees marked on survey, tax map or sketch****

SECTION 7: Signature

CERTIFICATION: I hereby certify that the information submitted herein is correct and accurately describes the tree removal requested:

PROPERTY OWNER'S SIGNATURE _____

----- **Municipal Staff Use Only** -----

PERMIT FEE: _____ REPLACEMENT(S) FEE: _____

CASH/CHECK: _____ CHECK #: _____

RECEIVED BY: _____

DATE: _____

TREE REPLACEMENT PLAN: ☐ NOT REQUIRED ☐ REQUIRED BY: _____ / _____ / _____
(Date)

☐ REPLACEMENT BY TOWN FEE PAID ABOVE

☐ COPY OF CONTRACTOR PROOF OF REGISTRATION PROVIDED

() Approved () Denied – See explanation

Approved / Denied by: _____ Date: _____