



PLANNING &
CODES

Application for Limited Use Permit

Limited Use: _____

****See the next page for all types of Limited Use Permit and its associated requirements****

Fee - \$200.00

Date Submitted: _____

Applicant: _____

Mailing Address: _____ City/State/Zip: _____

Email Address: _____ Phone number: _____

Record Owner of Property*: _____

Mailing Address: _____ City/State/Zip: _____

Email Address: _____ Phone number: _____

Address or General Location: _____

Property ID(s): _____ Site Acreage: _____

Zoning: _____ Legal Description: _____

**** See Next Page for Limited Use Site Plan and other Requirements****

Criteria for Approval

A Limited Use Permit shall be approved if it is demonstrated that the compatibility requirements for a particular use have been met. The development standards associated with each limited use may vary in order to assure an appropriate transition between uses is achieved.

Fee:	Received by:	Date:
Approval Date:	Signature:	

***Note: The Applicant must provide a signed “Legal Authorization by Property Owner” from the owner, when submitting this application.**

Types of Limited Use Permit and associated Requirements

Check Box	Type of Limited Use	Requirements
	Apartments in “NC” and “C” districts located on a 2 nd floor	Site Plan
	Manufactured Home in a “A-R” district Primary Use _____ OR Accessory Use _____	Site Plan
	Modular/Industrialized Housing in “A-R”, “RR”, “SR”, “R-1”, “DP-1”, “DP-2” and “ZL” districts	Site Plan to include exterior/foundation, Copy of Assessed Median Value determined by City Staff, Documentation on structure cost, Deed restrictions, if any
	Accessory Dwelling in “P” districts	Site Plan
	Religious Assembly Facilities	Site Plan to include parking
	Bar/Nightclub – variance for the distance requirements to churches, schools, and hospitals	Site Plan – for specifics, see section 2.16
	Outdoor festivals	Site Plan – for specifics, see Section 2.1
	Auto Repair and Servicing in “C” district with outdoor activities	Site Plan to include screening and hours of operation
	Gardener’s/Farmer’s Market in “A-R”, “P”, “NC”, “C” and DHD districts	Site Plan to include parking and hours of operations
	Commercial Communication Tower	Site Plan – for specifics, see Section 3.5.3.I
	Drive-thru facilities in “NC” and DHD districts	Site Plan to include speaker locations and operations
	Gasoline Service Station in “NC” district	Site Plan to include location of pumps and screening
	Retail Services with outdoor storage/display	Site Plan to include outdoor location and screening
	Sexually Oriented Business	See City Code of Ordinances
	Overnight Lodging facilities in DHD	Site Plan to include parking
	Event Facilities/Meeting Halls in “R-1” district	Site Plan to include parking and site location (corner lot on an arterial street)
	Microbrewery/brewpub in “C” or “DHD” districts	Site plan to include TABC permit and Loading/unloading plan
	Tattoo Studios “DHD” district	Site Plan-for specifics, see Section 3.5.3.W
	Bail Bonds “DHD” district	Site Plan-for specifics, see Section 3.5.3.X
	Pay Day Loans “DHD” district	Site Plan-for specifics, See Section 3.5.3.Y
	Pawn Shops “DHD” district	Site Plan-for specifics, See Section 3.5.3.Z

Limited Use Permit Site Plan Requirements

The following information shall be shown on each site plan submitted with an application for a Limited Use Permit. One copy of the site plan shall be submitted initially with the application.

Submit applications through the Development Service Portal: eportal.seguintexas.gov

The general information and data listed below may not be applicable to all types of Limited Use Permits. Please refer to the Unified Development Code, Section 3.5.

1. General information or data requirements to be shown directly on site plan

- a. Name of development
- b. Purpose of the development – limited use
- c. Number of employees
- d. Hours and Days of Operation

2. Specific data requirements to be shown directly on site plan

- a. Present zoning classification of property
- b. Total area of property in acres
- c. Location of all existing and/or proposed structures (building footprints or envelopes)
- d. Notation of maximum building height for each structures
- e. Location of off-street parking area(s), showing all parking to include ADA
- f. Location of all ingress-egress to property
- g. Percent of maximum lot coverage
- h. Percent of on-site landscaping and a landscaping plan to identify location, type, and size of all landscaping materials
- i. Location of all public and private streets in and around property and location of sidewalks
- j. Location of any public utility easements, utility lines, and firelanes within the property boundaries
- k. Location, type and height of all exterior signs (provide sign details)
- l. Location of all fencing and/or screening (to include height, materials, etc.)

I, being the undersigned applicant, understand that all of the conditions, dimensions, building sizes, landscaping and parking areas depicted on the site plan shall be adhered to as amended and approved by City Council.

Signature of Applicant: _____

Printed Name of Applicant: _____

Date: _____