CHECKLIST FOR SPECIAL USE PERMIT APPLICATION

Town of Fletcher Planning and Zoning

Special Use Permit Application

☐ Completed application and Owner's Affidavit, if applicable.

☐ Legal description and PINS for subject property; i.e., copy of deed.

☐ Filing fee of $250.00.

☐ Area map illustrating subject property and surrounding zoning (staff will assist applicants in preparing this map if necessary).

☐ Master Plan of site specific Special Use Permit Zoning Plan; 3 copies of full set and one copy of 11" x 17" site plan.

☐ I acknowledge that all property owners abutting the proposed project will be notified of the request and provided information of the hearing dates.

☐ I acknowledge the Special Use Permit shall not be granted until after approval by the Zoning Board of Adjustment following the public hearing.

☐ I acknowledge and grant consent to Town of Fletcher officials to visit the proposed site for the purpose of investigating this application.

Print Name: _____

Signature: _____

Date: _____

Town of Fletcher

Planning and Zoning
4005 Hendersonville Road Fletcher, NC 28732
(828) 687-3985 Fax (828)687-7133

Special Use Permit Application
Application Number _____

Name of Project: _____

Address/Location of Property: _____

PIN# _____ PID# _____

Type of Development:
☐ Residential ☐ Commercial ☐ Other

Current Zoning: _____ Proposed Zoning: _____

List requested uses:
_____
_____
_____

Total Acreage _____ Proposed Building Sq. Ft. _____ Dwelling Units _____

Name of Agent	**Name of Petitioner(s)**
Agent's Address	Address of Petitioner(s)
City, State, Zip	City, State, Zip
Telephone Number	Telephone Number
Signature of Property Owner if other than Petitioner	Signature

If an AGENT is filing the petition, you must have a signed Owner's Affidavit attached to the petition.
If you have any questions about filling out this application, please contact the Planning and Zoning Department at (828) 687-3985.

Received by _____ Date _____

Owner's Affidavit

I (we) the undersigned do hereby give permission to (agent's name or organization) _____ to file petition (application) for property(s) located at _____ with PIN (or PID)#_____ on this affidavit for the purpose of requesting a Speciall Use Permit or Conditional Use Rezoning from the Town Council of the Town of Fletcher, NC. I further understand that my signature is consent to all conditions and/or stipulations that may be imposed or adopted by such Town Council as part of the petition approval.

1. Owner's Name (Please Print) _____

   Owner's Signature _____ Date _____

2. Owner's Name (Please Print) _____

   Owner's Signature _____ Date _____

3. Owner's Name (Please Print) _____

   Owner's Signature _____ Date _____

4. Owner's Name (Please Print) _____

   Owner's Signature _____ Date _____

Agent's (Contact) Information

Name: _____ Address: _____

Phone Number: _____ Fax Number: _____