

Before beginning any project requiring a Special Inspection, the Building Division mandates that Special (Deputy) Inspectors register. There is no fee for this registration.

Required Documents for Registration:

- A completed Special Inspector Registration Application
- A valid Driver's License or State-issued ID
- ICC pocket card
- The associated project permit number and address.
- Please Note: A separate application for each job performed within the city is required.

Building Division staff will review your submission to confirm the validity and active status of your certifications. Upon successful verification, a signed copy of the application will be provided, which must be available during inspections.

You can apply for Special Inspector Registration in person at Meniffee City Hall-Building Division Counter or via email at Building_Submittals@cityofmeniffee.us. If applying via email, please ensure to include the required documents listed above.

Special Inspector Information

Date: _____

Name: _____ Registration No. _____

Company Name: _____

Address: _____

Phone Number: _____ Email: _____

I. Project Information

Project Name _____ Associated Building Permit: _____

Project Address: _____

II. Categories of Registration (Check all that apply)

- | | |
|---|---|
| ☐ Reinforced Concrete | ☐ Structural Masonry |
| ☐ Welding & Bolting | ☐ Pre-stressed/Post-Tension Concrete/Masonry |
| ☐ Spray-applied Fireproofing | ☐ Other: _____ |

III. Related Certifications in Good Standing (Check all that apply)

- | | | | |
|----------|--|--|---|
| ICC: | ☐ Structural Steel & Welding | ☐ Structural Masonry | ☐ Spray-applied Fireproofing |
| ACI: | ☐ Reinforced Concrete | ☐ Pre-Stressed Concrete | |
| LA City: | ☐ Structural Steel & Welding | ☐ Structural Masonry | ☐ Fireproofing Controlled Activity |
| LA: | ☐ Reinforced Concrete | ☐ Pre-Stressed Concrete | ☐ Structural Masonry |
| | ☐ Welding & High-Strength Bolting | | |

IV. Declaration

I affirm that the information provided is accurate and complete to the best of my knowledge. I will notify the City of Meniffee Building Division if any of the certifications listed above lose their good standing. I understand that providing false information may result in disqualification at any time.

Signature: _____ Date: _____

City Staff Use Only:

Supporting Documents Verified by: _____ Date: _____

Registration Application Approved by: _____ Date: _____