

Request Number: _____

Filing Fee: _____



4583 E Snow Road
Berrien Springs, Michigan 49103
Phone (269) 471-2824
Fax (269) 471-2826

APPLICATION FOR VARIANCE

1. Street Address and/or Location of Request: _____

2. Parcel Identification Number (Tax I.D. No.): # _____

3. Applicant's Name: _____ Phone Number _____

Address: _____
Street City State Zip

Cell Phone _____ Email Address _____

4. Are You: ☐ Property Owner ☐ Owner's Agent ☐ Contract Purchaser ☐ Option Holder

5. Applicant is being represented by: _____ Phone Number _____

Address: _____

6. Present Zoning of Parcel _____ Present Use of Parcel _____

7. Please indicate the type of variance being requested:

☐ Lot Coverage ☐ Lot Size/Area ☐ Lot Width ☐ Sign ☐ Parking

☐ Setbacks ☐ Fence ☐ Landscaping ☐ Building Height

☐ Accessory Building ☐ Other _____

8. Please use the lines below to state the reason(s) for the variance request:

9. Please include a detailed drawing using the provided graph paper. (Each square of the graph paper is equal to 1 ft. and an example drawing is provided within this document.)

Property Owner Approval: In signing this form the members of the Zoning Board of Appeals are hereby given permission to enter my property for the purposes of evaluating my request. I hereby authorize the submittal of this application and agree to abide by any decision made in response to it.

The facts presented above are true and correct to the best of my knowledge.

Signature: _____ Date: _____

Type or Print Your Name Here: _____

All of the following criteria of the Oronoko Charter Township Zoning Ordinance (Section 19.08,G,3,A) must be met if a variance is to be granted by the Zoning Board of Appeals. Please review the criteria below and respond where indicated below as it pertains to your request.

1. The requested variance shall not be contrary to the public interest or to the intent and purpose of this Ordinance.
2. The requested variance shall not permit the establishment within a district of any use which is not permitted by right within that zone district, or any use or dimensional variance for which a special land use permit is required.
3. The requested variance shall not cause a substantial adverse effect upon properties in the immediate vicinity or in the district in which the property of the applicant is located.

RESPONSE: _____

4. The conditions or situations which necessitate the requested variance is not so general or of such recurrent nature as to make the formulation of a general regulation for such conditions reasonably practical.
5. The requested variance shall not be necessitated by any self-created condition or action taken by the applicant or property owner.

RESPONSE: _____

6. There is no reasonable alternative location on the parcel for the proposed improvements for which a variance is sought where such alternative location would eliminate the need for the requested variance or reduce the extent of the condition(s) necessitating the variance.

RESPONSE: _____

7. The requested variance is the minimum variance that will make possible the reasonable use of the land.
8. Where there are exceptional or extraordinary circumstances or physical conditions such as narrowness, shallowness, shape, or topography of the property involved, or to the intended use of the property that do not generally apply to other property or uses in the same zoning district.

RESPONSE: _____

9. Where such variation is necessary for the preservation of a substantial property right possessed by other properties in the same zoning district.

Township Use Only

Date Received: _____

Application is complete: Yes No

Zoning Administrator signature: _____ Date: _____

Notes: _____

Zoning Board of Appeals Board Use Only

Meeting Date: _____

Appeal/Variance granted ☐

Appeal/Variance denied ☐

Appeal/Variance modified ☐

Reason for action taken _____

Conditions _____

Meeting Minutes attachment ☐

Additional attachments ☐

Member _____

Chairman _____

Member _____

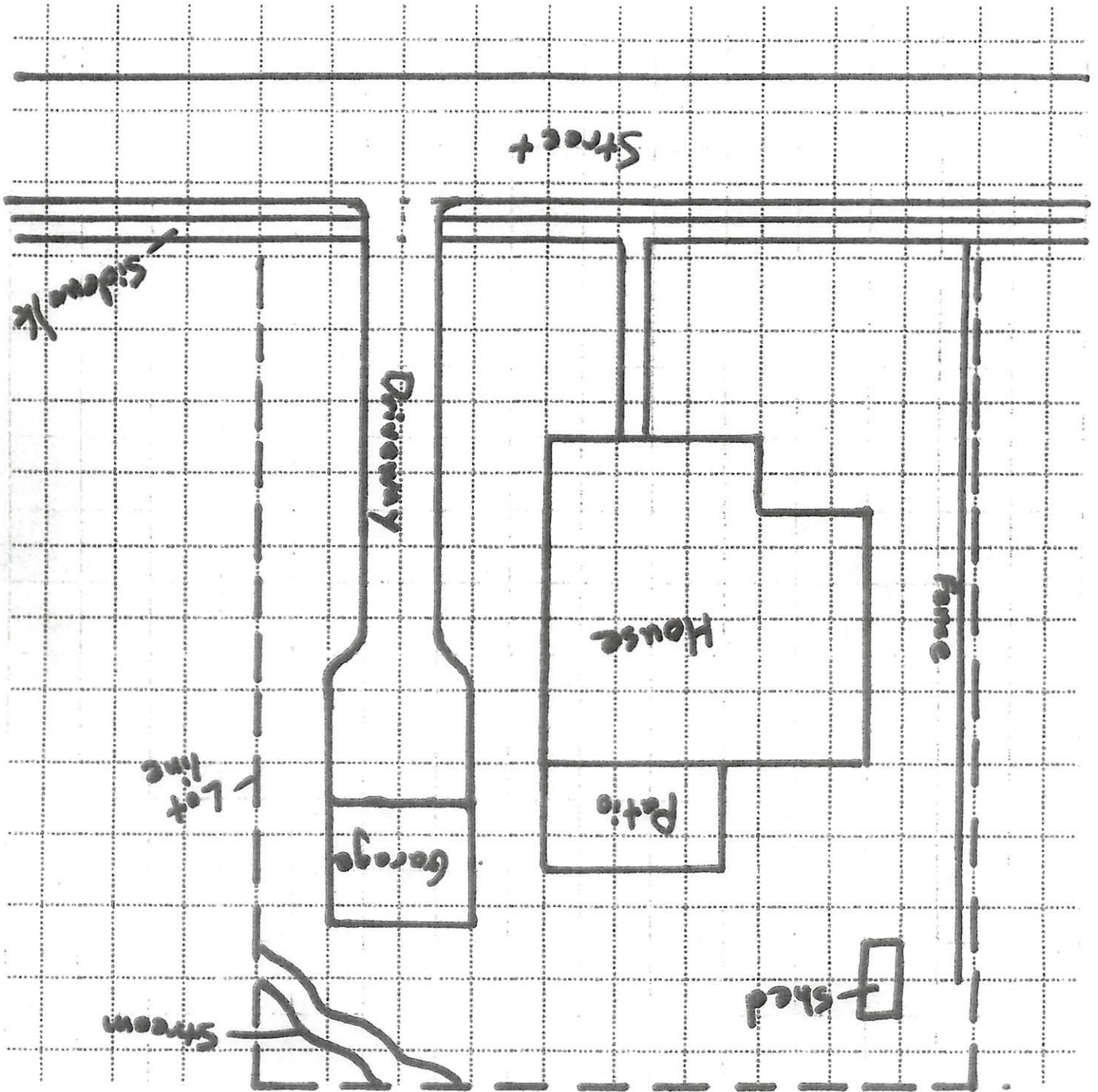
Secretary _____

Member _____



ORONOKO

CHARTER TOWNSHIP



IX. Site or Plot Plan - For Applicant Use

A large grid of graph paper, consisting of 30 columns and 40 rows of small squares, intended for drawing a site or plot plan.

Expiration of Permit: A permit expires one (1) year from the date of issue. A permit may be renewed before its expiration date at half of the original permit fee. A permit remains valid as long as work is progressing and inspections are requested and conducted.

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

OFFICE USE ONLY