

Alloway Township

Brett Wolvin, House & Zoning Official

49 S. Greenwich St. P.O. Box 425

Alloway, NJ 08001

Phone: (856) 935-4080 ext. 210, Fax: (856) 935-0627

Pre-Occupancy Application

Fee/Payment - \$75.00

Payment must be made in the form of check or money order made payable to Alloway Township, Payment must be received at the time of the inspection.

To assure Alloway Township Housing Department that code section 69, "*Housing Standards*" is in compliance, the following information **MUST** be submitted to this department prior to the issuance of the "Certificate of Occupancy".

Code Section 5:28 states: "*Every room occupied for sleeping purposes by one occupant shall contain at least 70 square feet of floor area, and every room for sleeping purposes by more than one person shall contain at least 50 square feet of floor area for each occupant thereof.*"

Name of Realtor or Agent for Owner: _____

Address of Property: _____

Block: _____ Lot: _____

Names of Tenants or Buyers:

Number of **ADULTS** which will occupy the dwelling: _____

Number of CHILDREN under 2 yrs. _____ Over 2 yrs. _____

The year (or the approximate year) of construction: _____

Number of bedrooms: _____

Owners: _____

Address: _____

Email: _____

Telephone: Daytime: _____ Night: _____

EMERGENCY: _____

Settlement Date: _____

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Checklist for materials to be provided for Resale Pre-Occupancy Certificate

1. Completed Pre-Occupancy Application and Payment
2. Well Certificate (if applicable)
3. Septic Certification (if applicable)
4. C/O and Smoke Alarm Certificate (obtained from City of Bridgeton Fire Department)
5. Chimney Certification (if the home has a wood burning fireplace/woodstove)

Checklist for materials to be provided for Rental Pre-Occupancy Certificate

1. Completed Pre-Occupancy Application and Payment
2. Well Certificate (if applicable)
3. Septic Certification (if applicable)
4. C/O and Smoke Alarm Certificate (obtained from City of Bridgeton Fire Department)
5. New Jersey Lead Safe Certificate Provided (buildings 1978 and older)

Directions to obtain a C/O and Smoke alarm Certificate:

Contact the City of Bridgeton Fire Department by visiting their website at

www.bridgetonfire.com

Here you can fill out an online application and someone from the department will contact you to schedule the inspection.

Directions to obtain a New Jersey Lead-Safe Certificate:

NJ Lead abatement and evaluation contractors must be certified by the NJ Department of Community Affairs (DCA). Below is the list from DCA of contractors that you may chose from to receive your Lead Evaluation

https://www.nj.gov/dca/codes/publications/pdf_lead/ld_eval_contrs.pdf