

TOWNSHIP OF MOUNT HOLLY
APPLICATION FOR OFF-STREET PARKING AREA PERMIT

APPLICANT'S NAME :

DATE :

NAME OF PERSON FILING APPLICATION :

ADDRESS :

TELEPHONE NUMBER :

1. Address of premises where off-street parking area will be located:

(a) Street Address :

(b) Tax map designation of Premises : Lot No.____ Block ____ .

2. Area of off-street parking proposes : _____ square feet.

3. Plan information (to be attached to Permit Application) .

(b) Name and address of author of plan :

(b) Telephone Number :

4. Percentage of grass buffer areas.

Existing :

Located on Property :

Proposed :

5. Check on the line provided below the specification of asphalt surface proposed for off-street parking area :

(a) _____ Minimum six-inch quarry blend stone two inch FABC.

(b) _____ Minimum six-inch quarry blend stone six inch Portland cement.

_____ other _____ (must exceed standards listed in (a) or (b) .

6. List size of parking space, stalls or bays. (Check one) .

(a) _____ 9 x 18

(b) _____ Other (Size must exceed 9 x 28 standard listed above).

7. List the type of vehicles to be parked on the off-street parking area :

8. List the number of vehicles to be parked in the off-street parking area: _____

9. List the percentage of green space per lot :

(a) Existing : _____

(b) Proposed: _____

(NOTE: Parking areas may not cause green space on the lot to be less than thirty [30%] percent of the total lot area).

10. Location of the off-street parking area on the lot :

Front yard _____ Side yard _____ Rear yard _____

Driveway _____ Garage _____

PART I.
LOT INFORMATION

- | | | | |
|----|-------------|------------|-------|
| 1. | Front yard. | Existing : | _____ |
| | | Proposed: | _____ |
| 2. | Side yard. | Existing : | _____ |
| | | Proposed: | _____ |
| 3. | Rear yard. | Existing : | _____ |
| | | Proposed: | _____ |

PART II.
TO BE COMPLETED BY TOWNSHIP CLERK

- | | | |
|----|----------|---|
| 1. | \$ 50.00 | Application fee enclosed. |
| 2. | \$200.00 | Engineering review and inspection fee enclosed. |
| 3. | _____ | Plan of off-street parking area attached. |

PART III.
CERTIFICATION OF APPLICANT

The undersigned certify that he/she/it/they is/are the applicant(s) named in the foregoing application or is/are legally authorized to submit the foregoing application and sign this Certification on behalf of the applicant. The undersigned certify that the information stated in the foregoing application and submissions made therewith are true and correct. The undersigned realize that if any of the foregoing statements are willfully false, he/she/it/they is/are subject to punishment.

Signature

Signature

Print Name: _____

Print Name: _____

Print Title: _____

Print Title: _____

Date: _____

Date: _____

I HEREBY AGREE to abide by the terms of the Code of the Township of Mount Holly, Chapter 179 entitled "Residential Off-Street Parking Area Design Requirements."

Signature

Date: _____

I FURTHER UNDERSTAND that if the attached plan does not conform to ordinance requirements, that said plan will be returned for revision and no permit will be issued until the Township Engineer determines that the parking area conforms to all applicable ordinance requirements.

Signature

Date: _____

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2

Name	
Business name, if different from above	
Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ▶	
☐ Exempt from backup withholding	
Address (number, street, and apt. or suite no.)	
City, state, and ZIP code	
List account number(s) here (optional)	
Requester's name and address (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
OR								
Employer identification number								

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign
Here

Signature of
U.S. person ▶

Date ▶

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Foreign person. If you are a foreign person, use the appropriate Form W-8 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien.

Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Chapter 219: RESIDENTIAL OFF-STREET PARKING AREAS

[HISTORY: Adopted by the Township Council of the Township of Mount Holly 10-15-1996 by Ord. No. 1996-3. Amendments noted where applicable.]

GENERAL REFERENCES

Fire lanes — See Ch. 126.

Off-street parking — See Ch. 149, § 149-83.

Motor vehicle repair on streets — See Ch. 241, Art. VI.

§ 219-1. General requirements.

It shall be unlawful for any person, corporation or association to establish an off-street parking area in any residential district, unless the off-street parking area complies with the following requirements:

- A. Off-street parking areas shall be surfaced with an asphalt surface of a minimum six-inch quarry blend stone and two-inch FABC or six-inch portland cement.
- B. Off-street parking areas shall be drained so as to prevent the pooling of water on the site. Excess stormwater must be either retained in specially designed storage areas on site or transported to the nearest storm sewer system or natural drainage course having sufficient capacity to handle the increased flow. All drainage design shall be predicated upon twenty-five-year storm calculations. Ten percent of a one-year twenty-four-hour Type III storm must be retained after 18 hours.
- C. Off-street parking areas shall have a six-foot-wide grass buffer along all property lines, appropriately landscaped so that it does not detract from the overall development of the community.
- D. All off-street parking spaces, stalls or bays shall be nine feet by 18 feet. Travel aisles shall provide ample turnaround capability and safe ingress and egress to the parking area.
- E. Off-street parking areas shall have curbing or car stops to protect sidewalks and landscaping adjacent to parking areas.
- F. Provision shall be made for turning movements if the parking area does not have an internal circulation pattern.
- G. Off-street parking areas shall not cause green space on the lot to be less than 30% of the total lot area.
- H. No off-street parking area shall be established in any required front yard area, except for driveway areas securing a garage on the property.
- I. All off-street parking areas shall be used solely for the parking of passenger vehicles, and no repair work shall be conducted on such areas. Editor's Note: See Ch. 241 Streets and Sidewalks, Art. VI, Motor Vehicle Repairs.
- J. No signs shall be maintained on such parking areas.

§ 219-2. Application and review. [Amended 6-12-2006 by Ord. No. 2006-12]

- A. No person shall establish or expand an off-street parking area without first submitting an application for a permit, together with a plan of the proposed area showing compliance with the standards of this chapter, to the Township Clerk.
- B. Prior to issuance of a permit, the Township Clerk shall provide the application and plan to the Township Engineer for his review and recommendation to Township Council.
- C. The Township Engineer shall determine if the proposed parking area or expansion meets the standards of this chapter and shall make a written recommendation to the Township Council. Such recommendation may be for approval, approval with conditions, or rejection of the permit. The Engineer may return applications and plans not in compliance with the standards of this section to the applicant for amendment in accord with the Engineer's recommendations.
- D. Upon receipt of the written recommendation of the Township Engineer, the Township Council shall review the application, plans, recommendation, and any other supporting documentation and make a decision as to whether it will grant or deny the permit. Applicants may appear before Council to argue in support of their application.

§ 219-3. Fees. [Amended 6-12-2006 by Ord. No. 2006-12]

An applicant for a permit to establish or expand an off-street parking area shall pay an application fee of \$50 and shall deposit in escrow \$200 for engineering review at the time of submission. The escrow shall be held and accounted for in the same way and manner as escrows posted to cover professional review fees for land use applications. Upon completion of the review and action by the Township Council, any unused portion of the escrow shall be returned to the applicant. Should the review fee exceed the escrow deposit, the applicant shall remit the additional charge to the Township. No construction permit shall be issued until all professional review fees are paid.

§ 219-4. Violations and penalties.

Any person, corporation or other entity convicted of violating any provisions of this chapter, upon conviction, shall be subject to a fine of not more than \$1,000 or imprisonment in the county jail for not more than 90 days, or both.