



TOWN OF FAIRFAX

142 BOLINAS ROAD, FAIRFAX, CALIFORNIA 94930
(415) 453-1584 / FAX (415) 453-1618
CODE ENFORCEMENT COMPLAINT FORM

BUILDING [] ENGINEERING [] PLANNING [] OTHER []

Date Received _____ Complaint # _____

Received By _____ Letter _____ Phone _____ In Person _____

Location _____ Assessor's Parcel No. _____

Property Owner _____

Owner's Address if Different from above _____

Resident's Name _____ Phone # _____
(if not owner occupied)

Description of Complaint **** Code Section (if applicable)

Person Filing Complaint _____

Address

Phone #

ACTION TAKEN

No violation	[]	Date _____
Contact made with owner	[]	Date _____
Warning letter	[]	Date _____
Warning letter #2	[]	Date _____
Citation issued	[]	Date _____
Complaint resolved	[]	Date _____
Written report made	[]	Date _____
Additional info. pg. 2	[]	Date _____

Assigned To: _____

Date Assigned: _____