

APPLICATION TIME EXTENSION AGREEMENT

Physical Address:

Auburn City Hall Annex, 2nd Floor
1 E Main St

Mailing Address:

25 W Main St
Auburn, WA 98001

Phone and Email:

253-931-3090
permitcenter@auburnwa.gov

Pursuant to [RCW 36.70B](#) and HB 5290 (2023), and consistent with [ACC 14.06.010\(G\)](#),

This Time Extension Agreement ("Agreement") is made and entered into this ____ day of _____, 20____, by and between the City of Auburn, a Washington municipal corporation ("City"), and _____, ("Applicant").

Recitals

WHEREAS, the Applicant has submitted a complete application for the following project:

Project Name / Description: _____

Application Number(s): _____

Application Type (e.g., preliminary plat, site plan, conditional use): _____

Date Application Deemed Complete: _____

WHEREAS, RCW 36.70B to permit local governments and applicants to mutually agree to an extension of permit processing timelines beyond the deadlines established in RCW 36.70B;

WHEREAS, ACC 14.06.010.G permits the City and applicants to agree in writing to an extension of time for an application's consideration; and

WHEREAS, the Applicant and the City agree that additional time is needed for the processing and review of the application due to:

- ☐ Project complexity
- ☐ Environmental review (SEPA/NEPA)
- ☐ Incomplete or pending information
- ☐ Additional coordination with agencies
- ☐ Other (specify): _____

NOW, THEREFORE, the parties agree as follows:

1. Extension of Review Period

The parties hereby agree to extend the time for permit application review as follows:

Original time limit for permit decision (per [ACC 14.11.010](#)): _____

Extended time limit for permit decision: _____

2. Purpose of Extension

The extension is intended to facilitate a thorough and complete review of the application, ensure consistency with applicable laws, and promote coordinated decision-making. The extension does not waive or modify any development regulations unless otherwise authorized by law.

3. Authority

This Agreement is entered into pursuant to RCW 36.70B and ACC 14.06.010.G, which allows mutual written extensions of local permit review deadlines and application consideration.

4. Execution

IN WITNESS WHEREOF, the parties have executed this Time Extension Agreement as of the date first written above.

CITY OF AUBURN

By: _____

Name: _____

Title: _____

Date: _____

Signature: _____

APPLICANT

By: _____

Name: _____

Title/Relation to Project: _____

Date: _____

Signature: _____