



## ALARM USER PERMIT APPLICATION

Gun Barrel City  
1716 West Main Street  
Gun Barrel City, TX 75156

(903) 887-1087  
(903) 887-6666 FAX

## OFFICIAL USE ONLY

Date Received: \_\_\_\_\_

Amount Received: \_\_\_\_\_

Alarm Permit#: \_\_\_\_\_

Date Issued: \_\_\_\_\_

### ALARM USER INFORMATION:

|                              |                      |       |     |
|------------------------------|----------------------|-------|-----|
| Primary Alarm User           | Date of Birth        |       |     |
| Secondary Alarm User         | Date of Birth        |       |     |
| Business Name                | Date of installation |       |     |
| Street Address               |                      |       |     |
| City                         | State                | ZIP   |     |
| Phone                        | E-mail Address       |       |     |
| Mailing Address if Different | City                 | State | Zip |
| Signature                    | Date                 |       |     |

### TYPE OF LOCATION:

☐ House ☐ Rental House ☐ Condominium ☐ Apartment ☐ Business ☐ Other \_\_\_\_\_

### TYPE OF ALARM:

☐ Security Alarm ☐ Fire Alarm ☐ Both a Security and Fire Alarm

### ALARM COMPANY INFORMATION:

|                    |                 |
|--------------------|-----------------|
| Alarm Installer    | 24-Hour Phone # |
| Monitoring Company | 24-Hour Phone # |

### EMERGENCY CONTACT INFORMATION:

*Please list two (2) people that possess a key and have permission to access the premises and deactivate the alarm.*

|                   |                 |                   |
|-------------------|-----------------|-------------------|
| Contact Person #1 | Primary Phone # | Alternate Phone # |
| Contact Person #2 | Primary Phone # | Alternate Phone # |
| Contact Person #3 | Primary Phone # | Alternate Phone # |

### SPECIAL INSTRUCTIONS FOR OFFICER RESPONSE: *(Special directions Guard dog, Security guards, etc.)*

☐ Persons with sight, hearing or speech disabilities? \_\_\_\_\_

Other Instructions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### **DESCRIPTION OF FEES AND HOW TO FILE YOUR APPLICATION:**

**Application** - An application, provided by the City, is required to operate or cause to be operated a Security and/or Fire Alarm System or another other System as identified in Section 1 of the ordinance, regardless of ownership.

**Fee** - The payment of a non-refundable fee of fifty dollars (**\$50.00**) is required for the completion of an application and the issuance of a Permit. The Permit is valid for one (1) year from the date of issuance and must be renewed annually. The fee may be amended by ordinance from time to time.

**Permit** - Upon an application being deemed complete, which must include the completed application and Permit fee, a Permit shall be issued by the City, unless prohibited as set forth in Section 2.F.

**Renewal** - Permits shall be renewed annually and/or upon change in ownership or change in occupancy of the property.

**Please mail your completed application along with the annual permit fee to:**

**Gun Barrel City  
1716 W. Main St.  
Gun Barrel City, TX 75156**

**Please make all checks or money orders payable to: City of Gun Barrel City**

#### **DESCRIPTION OF FALSE ALARM FEES/FINES DURING PERMIT YEAR:**

- (A) If in any twelve-month period five (5) False Alarm Notifications are emitted from a Security and/or Fire Alarm System, the City shall assess the Permit Holder a Service Fee for each additional False Alarm Notification. The Service Fee for each False Alarm Notification exceeding five (5) in a twelve-month period shall be fifty dollars (\$50.00) each on all false alarms.
- (B) If a Security and/or Fire Alarm System have emitted six (6) or more False Alarm Notifications in any twelve-month period the Permit Holder, prior to renewal of the Permit, shall:
- (1) Be responsible for having a licensed Alarm System Installer conduct a maintenance check on the System. In the event any maintenance, including parts and service, is necessary the Permit Holder shall be responsible for securing the identified maintenance. At the time of renewal the Permit Holder shall provide the City with proof that the required maintenance check and all necessary maintenance have been performed. Proof shall be in written form and signed by the licensed Alarm System Installer, as defined in this Ordinance; or
  - (2) Be assessed an increased Service Fee for all False Alarm Notifications over the next twelve-month period of one hundred dollars (\$100.00) each; or
  - (3) If, in the determination of the City, sufficient care has not been taken by the Permit Holder based on the previous history of the Security and/or Fire Alarm System, a Permit may not be renewed.
- (C) Upon suspension of the Security and/or Fire Alarm System Permit, a reinstatement Service Fee of one hundred dollars (\$100.00) shall be paid to the City by the Permit Holder prior to reinstatement.

#### **PENALTIES**

- (A) A person commits an offense if he violates by commission or omission any provision of this Ordinance that imposes upon him/her a duty or responsibility.
- (B) A person who violates a provision of this Ordinance is guilty of a separate offense each day or portion of a day during which the violation is committed, continued or permitted, and each violation is punishable by a fine of not less than one hundred dollars (\$100.00) upon first conviction and not more than five hundred dollars (\$500.00) upon second and subsequent convictions."

#### **PLEASE CONTACT OUR OFFICE IF ONE OF THE FOLLOWING APPLIES:**

- If you change your phone service, mailing address, emergency contact info, if you change your name, if your living situation changes, such as a person with a physical disability moves into your home.
- If you move or have your alarm system disconnected from power. (These changes must be submitted in writing to our office as we cannot make these changes over the phone.)