

REQUEST FOR CONTRACTOR REGISTRATION

FEE: \$100.00 (per license)

****Fee(s) due with submittal****

TYPE: (check one)					
☐	ASPHALT	☐	LOW VOLTAGE	☐	UTILITY SERVICE PROVIDER
☐	CEMENT	☐	MASONRY	☐	
☐	DEMOLITION	☐	SEWER	☐	
☐	EXCAVATOR	☐	SIGN	☐	
☐	FENCE	☐	ROOFING	☐	GENERAL * Does not cover mechanicals.

☐	ELECTRICAL	☐	HYDRONICS	☐	PLUMBING	☐	FIRE ALARM	*Must provide a copy of your State of OH License.
☐	HVAC	☐	REFRIGERATION	☐	SPRINKLER	☐		

Have you previously been registered within the City of Mayfield Heights?	☐	YES	☐	NO
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COMPANY NAME:	
APPLICANT'S NAME:	
MAIN OFFICE CONTACT- IF DIFFERENT FROM ABOVE:	
List those authorized to obtain permits in the name of the applicant:	
☐	☐
☐	☐
STREET ADDRESS:	
CITY, STATE, ZIP:	
PHONE NUMBER:	FAX NUMBER:
FEDERAL ID OR SOCIAL SECURITY NUMBER:	
EMAIL ADDRESS:	

SUBMITTAL REQUIREMENTS: *(must be submitted with application)*

- Evidence of insurance for bodily injury in the amount of at least one million dollars/three million dollars (\$1,000,000/\$3,000,000) and for property damage in the amount of at least five hundred thousand dollars (\$500,000) **along with an endorsement naming the City of Mayfield Heights as an additional insured.**
- Copy of a State of Ohio License for electric, HVAC, plumbing, hydronics, refrigeration, sprinkler, & fire alarm.
- A bond is not required.

Signature of Applicant: _____ **Date:** _____