



Permits Department
217 E. 3rd Big Spring, TX 79720
(432) 264-2504
permits@mybigspring.com

Specific Use Permit Application

General Information

- This application will not be scheduled for hearing until reviewed and deemed complete by the Public Works Director or designee.
- Incomplete applications will not be reviewed
- The application fee is \$325.00

Applicant Information

☐ **Property Owner** ☐ **Authorized Representative** (*Notarized affidavit required including signature of legal owner(s)*)

Name:

Phone Number:

Mailing Address:

Email Address:

Subject Property Address and/or Location (*Use attachment if necessary*):

Current Zoning:

Subject Property Legal Description (*Use attachment if necessary*):

Detailed description of intended use of property:

Projected amount of additional traffic generated in and around property, types of vehicles anticipated that will be visiting property, likely changes in traffic patterns, and possible impact such changes in traffic will have on properties within 200' of subject property for commercial use:

The purposed number of occupants or users of the property and the proposed hours of occupancy:

If for commercial use, does the proposed use require state or federal license or permit to operate? If so, what type of license or permit is required?

If for commercial use, describe the availability and location of off-street parking:



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If the proposed use will require deliver of goods to the property, and the use is proposed to be located in any of the “A” through “MF” Zoning Districts, inclusive, provide the proposed location of the loading/unloading areas: _____

I hereby certify that I am the owner or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect, the permit or approval may be revoked.

Signature: _____

Date: _____

OFFICE USE ONLY

Date of Application:

Date Paid:

Affidavit attached?:

PZ Commission Date:

City Council 1st Reading Date:

City Council 2nd Reading Date: