



CITY OF EL CENTRO
COMMUNITY DEVELOPMENT DEPARTMENT
Planning and Zoning Division
1275 W. Main Street, El Centro, CA 92243
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www.cityofelcentro.org/1176/Community-Development

MWELO Certificate of Completion

Certificate of Completion Package — 23 CCR § 494

This certificate is completed by the project applicant, or their designee, to certify that the landscape project has been installed in accordance with the Model Water Efficient Landscape Ordinance (MWELO) and the Landscape Documentation Package approved by the City of El Centro.

Submit the completed certificate and all required attachments to the Planning & Zoning Division before requesting the final landscape inspection.

COMPLIANCE PATH — CHECK ONE

- ☐ Prescriptive compliance option (23 CCR § 494(a)) — complete Elements 1, 2, 4, and 5, and the Property Owner Signature block.
- ☐ Performance compliance option (23 CCR § 494(b)) — complete all six (6) Elements and the Property Owner Signature block.

ELEMENT 1 — PROJECT INFORMATION SHEET

Date this certificate is completed:	
MyGov Project Number:	
Project Name:	
Project Address / Location:	
Assessor's Parcel No. / Lot or Tract No.:	Water Meter No(s).:
Name of Project Applicant (or designee):	
Company:	Title:
Email:	Phone:
Mailing Address, City, State, ZIP:	
Name of Property Owner (if different from applicant):	
Property Owner Email:	Property Owner Phone:
Property Owner Mailing Address, City, State, ZIP:	
Water Supply Type: ☐ City of El Centro Potable Water ☐ IID Non-Potable Water ☐ Other: _____	
Retail Water Purveyor:	

ELEMENT 2 — CERTIFICATION OF INSTALLATION

Certification by the designer of record that the landscape project has been installed per the approved Landscape Documentation Package (23 CCR § 491.4). Where significant changes were made in the field during construction, "as-built" or record drawings must be attached. A diagram of the irrigation plan showing hydrozones must be kept with the automatic irrigation controller for subsequent management.

"I/we certify that based upon periodic site observations, the work has been completed in accordance with the model ordinance and that the landscape planting and irrigation installation conform with the criteria and specifications of the approved Landscape Documentation Package."

☐ Significant field changes were made. Record ("as-built") drawings are attached. ☐ No significant field changes were made.

Primary Designer of Record — Name (print):	License / Certification No.:
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Primary Designer of Record — Signature:	Date:
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Secondary Designer of Record — Name (print):	License / Certification No.:
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Secondary Designer of Record — Signature:	Date:
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ELEMENT 3 — SOIL MANAGEMENT REPORT (performance path only)

Attach the soil management report if it was not previously submitted with the Landscape Documentation Package (23 CCR § 491.4(b)). Attach documentation verifying implementation of the recommendations from the soil management report (23 CCR § 493.1).

☐ Soil management report was submitted with the Landscape Documentation Package.
☐ Soil management report is attached (significant mass grading was planned).
☐ Documentation verifying implementation of soil report recommendations is attached.

ELEMENT 4 — IRRIGATION SCHEDULING PARAMETERS

Attach the irrigation scheduling parameters used to set the automatic irrigation controller (23 CCR § 493.4). Parameters must be provided for the plant establishment period, the established landscape, and any temporarily irrigated areas, and must address each of the parameters listed in 23 CCR § 493.4(a)(3) for every station.

ELEMENT 5 — LANDSCAPE AND IRRIGATION MAINTENANCE SCHEDULE

Attach the regular landscape and irrigation maintenance schedule (23 CCR § 493.5).

ELEMENT 6 — IRRIGATION AUDIT REPORT (performance path only)

Attach the irrigation audit report (23 CCR § 493.6). The audit must be conducted by a certified landscape irrigation auditor who did not design or install the landscape.

PROPERTY OWNER SIGNATURE

"I/we certify that I/we have received the Landscape and Irrigation Maintenance Schedule for this project, and that it is our responsibility to see that the project is maintained in accordance with that schedule."

Project Owner — Name (print):

Title:

Project Owner — Signature:

Date:

Upon approval by the City, the project applicant shall provide copies of the approved Certificate of Completion to the property owner or their designee and to the retail water purveyor, unless the property owner is the project applicant (23 CCR § 494(c)(2)).

CITY USE ONLY — FINAL LANDSCAPE INSPECTION AND CERTIFICATE ACTION

Inspector:

Date of final landscape inspection:

Field verification:

- ☐ Plants identifiable by botanical name, common name, or cultivar
- ☐ Landscape installed per the approved Landscape Documentation Package ☐ Mulch depth verified
- ☐ Irrigation system operational; no overspray, runoff, or water waste observed
- ☐ Controller, sensors, and shut-off valves installed and functioning

Final inspection result: ☐ Passed ☐ Corrections required — re-inspection needed

Certificate of Completion action (23 CCR § 494(d)):

- ☐ Approved
- ☐ Denied — information regarding reapplication, appeal, or other assistance has been provided to the applicant.

Planning & Zoning Division — Signature:

Date:

Comments: