



City of Clearlake
14050 Olympic Drive, Clearlake, California 95422
Phone: (707) 994-8201 Fax: (707) 995-2653

<i>For office use only</i>
Permit No.:
Received by:
Date:

Agent Authorization Form to Act on Property

BEFORE A BUILDING PERMIT CAN BE ISSUED, THIS FORM MUST BE COMPLETED AND SIGNED BY THE PROPERTY OWNER AND RETURNED TO THE CITY OF CLEARLAKE BUILDING DEPARTMENT. A COPY OF THE PROPERTY OWNER'S DRIVER'S LICENSE OR OTHER VERIFICATION ACCEPTABLE TO THE AGENCY IS REQUIRED TO BE PRESENTED WHEN THE PERMIT IS ISSUED TO VERIFY THE PROPERTY OWNERS' SIGNATURE.

AN AGENT AUTHORIZATION IS REQUIRED FOR EACH PERMIT THAT IS SUBMITTED. IF YOU HAVE ALREADY SUBMITTED THIS FORM WITH A PREVIOUS PERMIT, A NEW FORM IS STILL REQUIRED TO BE COMPLETED WITH EACH NEW PERMIT.

PROJECT ADDRESS: _____, CLEARLAKE, CA _____

OWNER'S NAME:	
PHONE #:	EMAIL ADDRESS:

AUTHORIZED AGENT NAME:	
RELATIONSHIP TO OWNER:	
PHONE #:	EMAIL ADDRESS:

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for this permit only project.

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy.

Property Owner's Name: _____

Property Owner's Signature: _____

Date: _____