

BOROUGH OF COLLEGEVILLE

Demolition Permit Application

I – LOCATION OF PROPERTY

PA ONE CALL: _____

Address: _____

Zoning District: _____ Parcel #: _____ Lot: _____ Block: _____

II – OWNERSHIP

☐ Private ☐ Public ☐ Tenant Tenant Name: _____

III – IDENTIFICATION – *To be completed by all applicants*

Owner: Name: _____ Phone: _____

Address: _____

Contractor: Name: _____ Phone: _____

Address: _____

City: _____ Zip Code: _____

IV – TYPE OF DEMOLITION

☐ Residential ☐ Commercial

V – PRINCIPAL TYPE OF FRAME

☐ Masonry (bearing walls) ☐ Wood Frame ☐ Structural Steel ☐ Reinforced Concrete

☐ Other _____

VI – TYPE OF SEWAGE DISPOSAL

☐ Public ☐ Private (septic tank) ☐ Pump Station ☐ Holding Tank

VII – TYPE OF WATER SUPPLY

☐ Public ☐ Private (well)

VIII – DIMENSIONS

Number of Stories _____ Total square feet of floor area, all floors, based on exterior dimensions _____

Total building lot size, square feet _____

Borough of Collegeville
491 E. Main Street, Collegeville, PA 19426
610-489-9208 610-489-6661 (Fax) www.collegeville-pa.gov

2/7/2014

IX – The Following MUST be provided:

Proof of Utility Shut-Off	☐	Comments	_____
Certificate of Insurance	☐	Comments	_____
Extermination Certificate	☐	Comments	_____
Proof of Fuel Tank Removal	☐	Comments	_____

X – COST

Cost of Demolition \$ _____

Other Costs \$ _____ Total Cost of Project \$ _____

X – SITE OR PLOT PLAN – Please provide or attach plot plan details here

XI – SIGNATURE

Deposit of check representing the fee for this application does not constitute approval of or granting of same by Collegeville Borough. I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his agent and we agree to conform to all applicable laws of Collegeville Borough.

Signature of Applicant

Date

Address

XII – VALIDATION (For Department Use Only)

Permit No. _____

Permit Issued _____

Permit Fee _____ Check No. _____

Borough Official

Date

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DEMOLITION PERMIT
APPLICATION PROCEDURES

A demolition permit is required for all phases of demolition work in residential or non-residential areas.

PART I – Location of Property – Address, Zoning District, Parcel Number, Lot and Block must be provided on all applications. Also, PA One Call Number must be listed.

PARTS II through VII – Complete every section.

PART VIII – Building and Lot Size – dimensions of the property (length/width) and/or total square feet or acreage must be provided on all applications.

PART IX – Provide Proof of Utilities Shut-Off

PART X – Plot Plan – Provide scaled plan of entire property. Identify streets adjacent to property. Place all buildings, with size dimensions (length and width) indicated, within property lines and indicate whether existing or proposed. Indicate front yard, side yard, and rear yard setbacks by showing the distance from buildings to property lines on all sides. The property owner is responsible for the accuracy of this plot plan. On-lot sewage disposal systems and/or any easements/deed restrictions must be indicated.

PART XI – Sign and date application – If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide phone numbers for property owner/resident and contractor.

PART XII – For Department Use Only

ADDITIONAL INFORMATION

FEES – Permit fees must be submitted with the permit application.

PERMIT GRANTED – Work may not start until a permit has been approved and granted.

PLEASE NOTE: Applicant must provide PA One Call Number and date to verify anyone with utilities in the area has been notified.

If on site, sewer and/or water documentation must be provided to demonstrate septic tanks were pumped and properly abandoned by either filling and/or breaking and filling all tanks. Documentation must be provided to show water well(s) were abandoned utilizing Montgomery County Health Department procedures.

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