



Contacts:

Borough Engineer: jnastasi@monmouthbeach.org

Zoning Officer: dolsen@monmouthbeach.org

Request for Zoning Compliance and Final Engineering Review

Prior to the issuance of Certificate of Occupancy (CO), Temporary Certificate of Occupancy (TCO), or Certificate of Approval (CA), you must obtain a Final Engineering and Zoning Compliance Inspection. Applicants must submit a current final "as-built" topographic survey which shows all post construction conditions and final grades. The as-built topographic survey must be provided for all major applications, including but not limited to new home construction, house lifts, additions, pools and for any application where any grading changes or wall construction was proposed. To ensure that a Certificate issuance is not delayed, you must coordinate with your surveyor to prepare the final "as-built" topographic survey immediately upon the completion of construction.

CERTIFICATES CANNOT BE ISSUED WITHOUT A FINAL "AS-BUILT" TOPOGRAPHIC SURVEY AND FINAL ENGINEERING INSPECTIONS

This Application must include two (2) copies of an as-built survey showing topographic information (AS-BUILT GRADING) for all projects that obtained a Land Disturbance Permit. The following items (if applicable) will be reviewed for completion and inspected on-site as appropriate. **Applicants will not be required to be on-site for inspection.**

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|-------------------------|-----------------|--------------------------------|
| 1. Zoning Permit | 5. Street trees | 9. Sidewalk |
| 2. As-built survey | 6. Driveway | 10. Utility trench restoration |
| 3. Topsoil and seed/sod | 7. Apron | 11. Resolution Compliance |
| 4. Lot grading | 8. Curb | 12. Road opening permit |

As-Built Survey to include the following:

- | | |
|---|---|
| a. The Crown of Road Elevation at the mid-point of the property line at the street | d. Topographical information (As-built Grading) onsite and within 25 feet of the subject property |
| b. Elevation of the highest Ridge of the Dwelling | e. Street trees |
| c. All structures including but not limited to pavers, flag poles, yard drains, clean outs, irrigation valves, etc... | f. Underground drainage systems |

Property & Project Information

- Location of property for which final engineering review is desired:
Street Address: _____ Block: _____ Lot(s): _____
- Type of work completed:

☐ New Dwelling	☐ New commercial
☐ Residential addition	☐ Commercial addition
☐ Accessory building	☐ Pool
☐ Garage	☐ Other _____
- Applicant Name: _____ Tel. No. _____
Applicant's Address: _____
Applicant's Email Address: _____

Applicant certifies that all statements and information made and provided as part of this application are true to the best of his/her knowledge, information and belief. Applicant further states that all pertinent municipal ordinances, and all conditions, regulations and requirements of site plan approval, variances and other permits granted with respect to said property, shall be complied with.

Signature of Applicant

Date

Print Applicant's Name