

BOROUGH OF CATASAUQUA

2026 BOROUGH PARK PAVILION RENTAL APPLICATION & PERMIT

Payment is due at time of Reservation.

Small (\$100.00) _____
(50 – 75 People)*

Large (\$200.00) _____
(150-175 People)*

Date Paid _____

Borough Employee Initials: _____

PLEASE PRINT LEGIBLY

Date of Rental: _____

Contact Name: _____

Organization: _____

Address: _____

Phone: _____ **Alternate Phone:** _____

Email: _____

- ☐ Will have an inflatable bounce moonwalk – must provide insurance certificate.
- ☐ Will have alcohol

GENERAL RULES AND RENTAL POLICIES

Rental-Specific Guidelines:

- **Reservation & Fees**
 - Rentals must be made in person at the Borough Office.
 - Fees are non-refundable and the rental fee is due with the application.
 - The large pavilion can be rented up to 364 days in advance. No reservations will be held without payment
- **Facility information**
 - The pavilions include electricity, water, and a charcoal grill (you must bring your own charcoal).
 - Restrooms are located near the large pavilion and play climber.
- **Use of Alcohol**
 - Responsible alcohol consumption is permitted only within the pavilion area.
 - Open containers are not permitted elsewhere in the park.
- **Inflatables**
 - If you plan to use an inflatable bounce house, you must provide a certificate of insurance (COI).
- **Caterers**
 - Events using caterers must submit a caterer application and permit at least two weeks in advance.
 - Approved caterers may drive to the pavilion once before 11:00 am to set up and once to leave
 - Parking is not permitted at the pavilion. Caterers must coordinate gate access with the Borough and/or Catasauqua Police Department.

Park Rules:

- **Park hours:** 7:00 AM – 10:30 PM. No unauthorized persons are allowed in the park outside of these hours.
- **Clean-Up & Conduct:**
 - Littering is prohibited. Please dispose of all trash properly.
 - Disorderly conduct, including causing a public nuisance, is not permitted.
 - Used of park equipment, courts, and play structures is at your own risk.

- **Prohibited Items & Actions:**

- No glitter/ confetti table decorations. If found after your event, you will be billed for a cleaning fee.
- No fireworks are permitted at any time.
- No bicycles or motorized vehicles are allowed on park grounds, except designated parking areas.
- No animals are allowed in the park except for service animals and working police dogs.

- **Noise:** amplified music or vocals must be kept to a respectful level. Noise complaints may result in your group being asked to leave.

- **Parking:**

- Parking is NOT allowed at the pavilions. The access road is for loading/unloading only.
- All vehicles must be moved to a designated parking area after unloading.

Indemnification & Responsibility for Damages

The undersigned renter agrees to indemnify, defend, and hold harmless the Borough of Catasauqua, its officers, agents, and employees from any and all claims, liabilities, damages, or expenses (including attorney's fees) arising out of or in any way connected with the use of the pavilion and park facilities, including but not limited to injury to any person or damage to any property.

Renter Agreement & Signature

By signing below, I acknowledge that I am fully responsible for any damage to Borough property, facilities, equipment, or grounds that occurs during my rental period, whether caused by myself, my guests, vendors, or anyone associated with my event.

I understand that the Borough of Catasauqua will assess the cost of any necessary repairs, replacements, or excessive cleaning beyond normal maintenance, and I agree to pay all invoiced charges within the timeframe specified by the Borough. I further understand that failure to pay any outstanding balance may result in the Borough pursuing all remedies available under Pennsylvania law, including referral to a third-party collections agency, municipal lien procedures where applicable, or other lawful collection processes.

I also agree to adhere to all Pavilion Rental Policies and Park Rules as stated on this application.

Renter Signature: _____

Date: _____