

Town Justice

David Cortright
Richard Drake

Town Clerk

Sandra Caputo

Supt of Highways

Zach Calhoun

Attorney

Andrew W. Silver



OF THE THOUSAND ISLANDS
TOWN OF ALEXANDRIA

COUNTY OF JEFFERSON

46372 CO ROUTE 1

ALEXANDRIA BAY, NEW YORK 13607

PHONE 315/482.9519 FAX 315/482.6342

TDD 800/662.1220

Supervisor

Budget Officer

Brent Sweet

Deputy Supervisor

Shawn Thomas

Director of Finance

Timothy Davidson

Council Members

Dale Hunneyman

Christopher Vaphiadis

FREEDOM OF INFORMATION REQUEST

DATE REQUESTED: _____

The Request for Record(s) should be directed to the following department _____

(For RMO Use Only)

REQUESTED BY: _____

(Print Name)

(Contact Phone Number)

Complete Mailing Address

RECORD(S) REQUESTED (Attach additional paper if necessary: _____

SIGNATURE _____

Person requesting the record(s) MUST sign

Fee Schedule

A fee of \$0.25 per page for copies of documents and/or computer printout pages may be applied to FOIL requests.

Availability for Record Inspection and Copying Upon appointment, public records maintained by the Town Clerk's Office are available for inspection or copying on weekdays between the hours of 9:00 a.m. and 3:00 p.m. at the Municipal Building, 43672 Co. Rte. 1, Alexandria Bay, NY 13607. Call 315-482-9519 to make an appointment.

Submit Completed Form To: Records Management Officer. Sandra Caputo, 43672 Co. Rte. 1, Alexandria Bay, NY 13607, Fax (315) 482-2303, alexclrk@townofalexandriany.gov

FOIL COMPLETION: _____ DENIED: _____

(Signature of Requestor)

(Signature/or Name & Office of Denier)

The Town of Alexandria is an equal opportunity provider, § and lender.
To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W.,
Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382(TDD)