

VILLAGE OF WESLEY HILLS
432 Route 306
Wesley Hills, New York 10952
(845) 354-0400 Fax: (845) 354-4097

BUILDING PERMIT

Before proceeding with any land disturbance, contact "Dig Safely New York" at 1-800-962-7962
**HOMEOWNER AND/OR CONTRACTOR MUST CALL FOR INSPECTION FOR ALL STAGES
OF CONSTRUCTION INCLUDING FINAL INSPECTION BEFORE CO CAN BE ISSUED**

Permit No. _____ **Date** _____

Type of Permit: _____

Owner: _____

Name: _____

Address: _____

Telephone No. **Home** _____ **Business** _____
 Cell _____

Location of Construction _____ **side**
Of _____ ; _____ **feet from the**
Intersection of _____

Tax Parcel ID# _____

Applicant's Signature _____

TO BE SUBMITTED WITH BUILDING PERMIT REQUEST:

- 1. Plot Plan**
- 2. Affidavit of Ownership**

CONTRACTOR:

Name: _____

Address: _____

Telephone No. _____

Consumer Protection License No. _____

Value of Construction: _____

Fee for Building Permit: _____

Proposed Construction: _____

Date Permit Issued: _____ **By:** _____

Date C of O Issued: _____ **By:** _____

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AFFIDAVIT OF OWNERSHIP

STATE OF NEW YORK }
COUNTY OF ROCKLAND } SS:
VILLAGE OF WESLEY HILLS }

_____ being duly sworn, deposes and
says that he/she resides at _____

in the County of Rockland, State of New York; that he/she is the owner in
fee of all that certain lot, piece or parcel of land situated, lying and being
in the Village of Wesley Hills, and designated on the Town of Ramapo
Map as Section No. _____ Lot No. _____ and that he/she hereby
authorizes the attached application to be submitted in his/her behalf and
that the statements of fact contained in said application are true.
The applicant is the (owner) (contract vendee) of the said property.

Owner: _____

Address: _____

Sworn to before me this

_____ day of _____ 20____

Notary Public



CHECKLIST FOR PLOT PLAN – ACCESSORY BUILDINGS AND STRUCTURES

Property Address: _____ Block & Lot: _____
Plan Prepared By: _____ Plan Date/Rev: _____
Reviewed By: _____ Review Date: _____
Permit Number: _____ Name on Permit: _____

OK	Req'd	N/A	
☐	☐	☐	1. Provide tax lot, block number, and street address.
☐	☐	☐	2. Filed map reference, including name of subdivision.
☐	☐	☐	3. Metes and bounds of all property lines and widths of rights of way to be shown.
☐	☐	☐	4. Existing and proposed contours to be shown (including swales).
☐	☐	☐	5. Highest point on swale to be minimum of one (1) foot below the grade around foundation, swale to have a minimum slope of 1.5%.
☐	☐	☐	6. Proposed accessory buildings/structures to be shown (Include any existing structures to be removed or remain).
☐	☐	☐	7. Elevations of all corners of proposed accessory buildings/structures.
☐	☐	☐	8. Accessory building/structure floor elevation.
☐	☐	☐	9. When swimming pool proposed: 4 foot minimum high fencing and self-closing and positive self-latching lockable gate, equipment pad, coping elevation, applicable references to NYS swimming pool requirements.
☐	☐	☐	10. Water service connection to be shown, where applicable.
☐	☐	☐	11. Sanitary sewer location, material, inverts, size, and clean-outs to be shown, where applicable.
☐	☐	☐	12. Pertinent utilities to be shown, including electrical, cable and telephone house connections, where applicable.
☐	☐	☐	13. Bulk table with three (3) rows, Required, Existing and Proposed.
☐	☐	☐	14. Impervious surface ratios and building coverage to be provided.
☐	☐	☐	15. If the proposed impervious surface ratio is less than or equal to the impervious surface ratio allowed per zoning requirements, drainage design for the 25-year, 24-hour storm to be provided for the increase in impervious coverage. If the proposed impervious surface ratio is greater than the impervious surface ratio allowed per zoning requirements, drainage design for the 100-year, 24-hour storm is to be provided for the increase in impervious coverage.
☐	☐	☐	16. Location of wetlands, bodies of water, or steep slopes where applicable.
☐	☐	☐	17. Proposed erosion control methods to be shown.
☐	☐	☐	18. Clearing limit line.



CIVIL DESIGN WORKS
— LLC —

Glenn McCreedy, P.E., C.M.E.
Stuart Strow, P.E., C.F.M.



19. Location of septic system and/or well to be provided, where applicable.



20. Rockland County Highway Department and/or NYSDOT driveway permit to be provided, where applicable.

Additional Comments: