



Richland Hills Fire Department

3220 Rufe Snow Drive | Richland Hills, TX, 76118

817-616-3739 | richlandhills.com

Fire Permit Application

Date: _____

☐ Sprinkler System ☐ Fire Alarm ☐ Underground ☐ Other

Job Address: _____

Business/Organization/Owner's Information

Name: _____ Phone Number: _____

Address: _____

Contractor's Information

Name: _____ Phone Number: _____

Address: _____

Email Address: _____

Describe work being performed: _____

**Submit electronic copies of plans to Assistant Fire Marshal Bryan Brindley at
bbrindley@richlandhills.com**

I hereby certify that the foregoing is complete and correct to the best of my knowledge and that all work, processes, and conditions governed by this permit application will be done in compliance with the City of Richland Hills Code of Ordinances, state rules and regulations, applicable codes and standards and policy standards set forth by the Richland Hills Fire Department whether herein specified or not. The issuance of this permit does not authorize or approve any condition that is a violation of any law, rule, regulation, or applicable standard in effect at the time of permit issuance. I am the owner of the above property or his duly authorized agent acting on his behalf. Permission is hereby granted for a member of the Richland Hills Fire Prevention Bureau to enter and make all inspections necessary relating to this permit or license and I understand that this permit may be revoked at any time for non-compliance.

Applicant's Signature: _____ Printed Name: _____

For Construction Permits: List the value of the job covered by the permit(s) \$ _____

Fee from building schedule (permit fee) \$ _____

Plan review fee (65%) \$ _____

Contractor registration fee (excluding fire alarm) \$ _____

Sprinkler Bypass Meter (\$235 x # of meters) \$ _____

Total fee \$ _____

For Office Use Only		
Code Number: _____		
Date Paid: _____		
Receipt Number: _____		
By: _____		
Permit Number: _____		
Flow Test \$ _____	Date: _____	Time: _____
After-hours inspection \$ _____	Date: _____	Time: _____
Total permit fee amount due: \$ _____		
Paid by: ☐ Cash ☐ Check Number _____ ☐ Credit Card		
Authorize Issuing Party: _____		
Name	Title	Date