



CHANGE OF GENERAL CONTRACTOR FORM

(all fees initially paid will remain with the permit. No refunds will be processed to any parties listed below.)

Date: _____

Company Name (Current General Contractor): _____

Phone No. _____ Address of Project: _____

Project Name: _____ Permit No. _____

Authorized representative for current General Contractor:

**I AS THE GENERAL CONTRACTOR ON THE PROJECT/PERMIT LISTED ABOVE ARE NOW RELEASING THIS PERMIT
AND ALL ASSOCIATED DRAWINGS TO THE NEW GENERAL CONTRACTOR LISTED BELOW.**

Signature

Print Name

Company Name (New General Contractor): _____

Permit Number: _____ Phone Number _____

**I AS THE NEW GENERAL CONTRACTOR AGREE TO ASSUME RESPONSIBILITY OF THE PROJECT AND ANY FUTURE
FEES ASSOCIATED WITH THE PERMIT ABOVE. I WILL ALSO COMPLETE ALL ASSOCIATED WORK AND OBTAIN ALL
REQUIRED FINAL INSPECTIONS.**

Authorized Signature

Print Name

**I AS OWNER/TENANT OF THE PROJECT/PERMIT LISTED ABOVE AGREE UPON THE CHANGE OF GENERAL
CONTRACTOR ON THIS PROJECT.**

Authorized Signature

Print Name

**If all parties do not accept this change a new application submittal will be required from
the new general contractor with a complete submission as required.**

