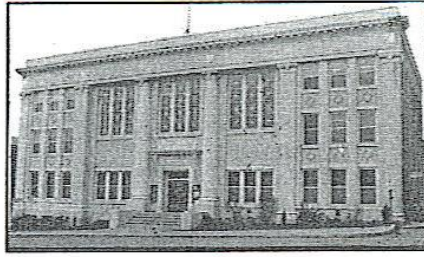


Board of  
County Commissioners  
245-2234

Clerk District Court  
Auditor and Recorder  
245-3212

Treasurer and  
Tax Collector  
245-2421



*County of Benewah*  
701 W. College Avenue  
St. Maries, Idaho 83861

Prosecuting Attorney  
245-2564

Assessor  
245-2821

Sheriff  
245-2555

Coroner  
245-2611

**For County Use Only**

Date Received: \_\_\_\_\_

Fee: \$ \_\_\_\_\_

Fee Received by: \_\_\_\_\_

Receipt No. \_\_\_\_\_

**SUBDIVISION FINAL PLAT APPLICATION**

Please type or print plainly with blue or black ink. Feel free to add attachments or use additional pages.

**SUBDIVISION INFORMATION:**

Subdivision Name: \_\_\_\_\_

Date of Approval of Preliminary Plat: \_\_\_\_\_

Location or Address: \_\_\_\_\_

Parcel ID #: \_\_\_\_\_

**OWNER INFORMATION:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Street Address: \_\_\_\_\_ E-Mail: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICANT INFORMATION: (if different than owner)**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Street Address: \_\_\_\_\_ E-Mail: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICANT STATUS -** Owner: \_\_\_\_\_ Agent: \_\_\_\_\_ Tenant: \_\_\_\_\_ Contract Buyer: \_\_\_\_\_

Engineer: \_\_\_\_\_ Surveyor: \_\_\_\_\_ Planner: \_\_\_\_\_ Other(specify): \_\_\_\_\_

**FINAL PLAT SUBDIVISION CRITERIA:** Answer the following questions.

Has the plat been prepared in accordance with the preliminary plat order and the other conditions of Benewah County Code 9-3-1(A)–(C)?

\_\_\_\_\_ Yes  
\_\_\_\_\_ No – State what is not in accordance and why: \_\_\_\_\_

Have all required improvements and facilities been completed?

\_\_\_\_\_ Yes  
\_\_\_\_\_ No – See Benewah County Code 9-3-1(F) regarding requesting an improvement contract with a guarantee.

Has ownership of the property changed after approval of preliminary plat?

\_\_\_\_\_ Yes – Provide copies of the transfer documents.  
\_\_\_\_\_ No

Additional Comments: \_\_\_\_\_

**PROVIDE WITH THIS APPLICATION:**

1. Fully executed signature page (page 3 of this application)
2. Three (3) copies of the final plat
3. Three (3) copies of the final engineer's drawing for streets, water, sewers, sidewalks and public improvements
4. Documentation of any ownership change
5. Application Fee

**The County has the authority to require any additional information necessary to render a fair decision on this request.**

**FILING FEE:** The application must be accompanied by a nonrefundable filing fee per the most recently adopted Fee Resolution. The applicant shall also pay for all direct costs associated with processing the application including, but not limited to, plan review, postage, and the preparation of any necessary reports and findings. If the applicant fails to pay the direct costs in a timely basis, the County may suspend or terminate the processing of the application. The applicant may be required to sign a reimbursement agreement at the request of the County

**PUBLIC HEARING:** The applicant will be notified by the County as to the time and place of the hearing on this application. The applicant or his/her representative must be present at the public hearing and prepared to present the application.

All exhibits presented will need to be identified at the hearing, will be entered into the record, and retained on file.

## SIGNATURE PAGE/CERTIFICATIONS

### CERTIFICATION OF OWNER:

I, \_\_\_\_\_, being duly sworn, attest that I have read and consent to the filing of this application as the owner of record of the property being considered in this application and I request and know the contents thereof to be true to the best of my knowledge.

Signed: \_\_\_\_\_  
(Owner)

*Notary to complete this section:*

Subscribed and sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public for Idaho  
Residing at: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

### CERTIFICATION OF APPLICANT (if different than Owner):

I, \_\_\_\_\_, being duly sworn, attest that I am the applicant of this request and know the contents thereof to be true to the best of my knowledge.

Signed: \_\_\_\_\_  
(Applicant)

*Notary to complete this section:*

Subscribed and sworn to me before this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public for Idaho  
Residing at: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

(For multiple applicants or multiple owners, please submit multiple copies of this page.)

**APPLICATION CHECKLIST: (to be completed by Staff)**

YES    NO    Checked by: \_\_\_\_\_ Date: \_\_\_\_\_

|  |  |                                                                                                                |
|--|--|----------------------------------------------------------------------------------------------------------------|
|  |  | Fully executed signature page (page 3 of this application)                                                     |
|  |  | Three (3) copies of the final plat                                                                             |
|  |  | Three (3) copies of the final engineer's drawing for streets, water, sewers, sidewalks and public improvements |
|  |  | Documentation of any ownership change                                                                          |
|  |  | Application Fee                                                                                                |
|  |  | Other (list):                                                                                                  |

Staff Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_