



CIVIL RESTORATION PERMIT APPLICATION

City of Globe Public Works Department | 1250 North Hagen Road, Globe, AZ 85501

DATE RECEIVED: _____ PERMIT NO.: _____

INSTRUCTIONS CONCERNING USE OF THIS FORM

Applicant will complete and return this form via email at PWPermit@globeaz.gov (preferred) with the subject line as "Civil Restoration Permit Application", or to City Hall located at 150 North Pine Street, Globe, AZ 85501. Applications must be submitted a minimum of five (5) business days prior to the projected work date. Permits will be reviewed within two (2) business days at which time the applicant will be notified of the next steps. The Public Works Director, in conjunction with the City Engineer, has the delegated authority to approve street cut permits within the City limits of Globe, Arizona.

TO BE COMPLETED BY APPLICANT (CONTRACTOR)

Applicant's Name:		Phone No.:	
Applicant's Address:			
Contractor: (If other than Applicant)		Phone No.:	
Project Name:			
Street to be Cut:		Location of Cut:	
Purpose of Street Cut:			
Dimensions of Street Cut: (Please attach Drawing)			
Street Classification: ☐ Local ☐ Collector ☐ Arterial ☐ Alley			
Type of Street Surface:			
Street Closure Requested to Complete Work: (If yes, attach detailed Traffic Control Plan) ☐ Yes ☐ No			
Expected Start Date:		Expected Completion Date:	

The Applicant, herein termed the APPLICANT, requests permission to make a street cut as described and shown on attached plot plan which by reference is made a part of this application.

TO BE COMPLETED BY CITY OF GLOBE PERSONNEL

Permit Application Received:	By:
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DATE RECEIVED: _____

PERMIT NO.: _____

STREET CUT PERMIT SUBJECT to the following terms and conditions, the permit applied for on the first page hereof is hereby granted:

1. **TERM:** This permit shall be in full force and effect from the date hereof until revoked as herein provided.
2. **PERMIT FEE:** This permit may be issued only after all approval signatures are obtained and any applicable permit fees, as established by the City of Globe, are paid by the APPLICANT. A "Civil Restoration Permit Fee Schedule" is attached as Exhibit "A" to this application and shall be used to calculate the permit fee.
3. **REVOCATION:** This permit may be revoked by the City upon giving thirty (30) days' notice to the APPLICANT by ordinary mail, directed to the address shown in the application hereto attached; however, the City reserves the right to revoke this permit without giving said notice in the event the APPLICANT fails to comply with any of the conditions or terms set forth herein.
4. **WORK STANDARDS:** All work shall be done in accordance with the *Maricopa Association of Governments Uniform Standard Specifications and Details for Public Works Construction*.
5. **COMMENCEMENT OF WORK:** Upon approval of this Permit, the APPLICANT shall notify the City Engineer within five (5) business days in advance of any work.
6. **CIVIL RESTORATION PERMIT FEES:** Permits for excavations in paved streets or alleys shall be subject to a Civil Restoration Permit fee. Newly constructed streets, reconstructed streets, or streets that have been re-paved shall be considered protected streets for a period of three (3) years following construction. Permits for excavations in protected streets shall be subject to an additional requirement as outlined in the *City Code 9-10-5 Pavement Cut Policy*.
7. **CITY HELD HARMLESS FROM CLAIMS:** In accepting this permit, the APPLICANT, its/his/her successors or assigns, agrees to indemnify the City and hold it harmless from all claims, actions, liability, and damage of every kind including attorney fees and costs and description which may accrue to, or be suffered by, any person or persons, corporations or property by reason of the performance of any such work, character of materials used, or manner of installations, maintenance and operation, or by the improper occupancy of said roadway right-of-way, and in case any suit or action is brought against the City and arising out of, or by or by reason of, any of the above causes, the APPLICANT, its/his/her successors or assigns, will upon notice to it/him/her of the commencement of such action, defend the same at its/his/her sole cost and expense and satisfy any judgement which may be rendered against the City in any such suite or action. City includes its officers, employees, agents, and assigns.
8. **PROTECTION OF TRAFFIC:** in so far as the interests of the City and the traveling public are concerned, all work performed under this permit shall be done in accordance with the *Maricopa Association of Governments Uniform Standard Specifications and Details for Public Works Construction*. All construction zones shall be signed in accordance with the *Manual of Uniform Traffic Control Devices*.

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9. **STREET CLOSURES:** If a street closure is approved to complete the proposed work, the following shall apply:

- a) The approved Traffic Control Plan shall be adhered to at all times by the APPLICANT, and all signs, barricades, and other traffic control devices shall be maintained in place prior to initiation of any work and until the work is completed.
- b) At least 24 hours prior to closing the street, the APPLICANT shall notify the Police and Fire Departments, Dispatch, individual property owners residing within the portion to be closed, and (if applicable) school bus operators of the intended street closure and shall promptly notify them once the street has been re-opened.
- c) For closures of collector or arterial streets, the APPLICANT shall in addition to b) above, send a press release to local newspapers and local radio stations detailing the intended street closure at least two days in advance of any work.

10. **EXISTING UNDERGROUND UTILITIES:**

- a) It shall be the responsibility of the APPLICANT to contact all pertinent utility companies at least two (2) business days prior to starting any excavation (Blue Stake).
- b) Any underground utility which is damaged by the APPLICANT shall be repaired at the APPLICANT's expense in the manner and means prescribed by the authorized representative of the utility owner.
- c) The costs incurred by the City to repair any damaged utility shall be paid by the APPLICANT.

11. **STREET RESTORATION:**

- a) Trenches shall be compacted to 95% density in accordance with ***Maricopa Association of Governments Uniform Standards Specifications and Details for Public Works Construction***. When the street cut is to be made in a collector or arterial street, an area of poor subgrade materials, or any other area requiring immediate closure and resurfacing of the street, non-shrink backfill shall be used. The asphalt patch over non-shrink backfill shall be 4" depth placed in two lifts. Imported structural backfill may be substituted for non-shrink backfill only upon written approval by the Public Works Director.
- b) Concrete curb, gutter and sidewalks shall be repaired according to City of Globe standards.
- c) All asphalt patches shall be made with hot mix asphalt within forty-eight (48) hours of trench backfilling (*Unless the APPLICANT has made a prior written agreement with the Public Works Director*). The thickness of the asphalt patch shall be equal to or exceed that of the existing roadway but shall be no less than 3". In the event that hot mix asphalt is not available, cold mix asphalt may be used but shall be removed and replaced as soon as the local asphalt supplier company starts up the following construction season. In this event, the temporary cold mix patch shall be made within forty-eight (48) hours of trench backfilling.

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- d) The street cut restoration must be in compliance with City Code Section 9-10-5, Pavement Cut Policy.
 - e) All street cuts shall be covered by a one (1) year warranty period commencing upon final inspection and acceptance by the City and said warranty shall extend to the City.
 - f) In the event the applicant fails to restore the street in a timely manner, the City reserves the right to have the work completed at the applicant's expense. If defects in the patch occur within the warranty period, the City reserves the right to repair the patch at the applicant's expense if the applicant fails to make the necessary repairs within five (5) days of being notified.
12. **RUBBISH AND DEBRIS:** Upon completion of work allowed under this permit, all rubbish and debris shall be immediately removed from the right-of-way, with the right-of-way and roadway restored in a neat and presentable conditions that is satisfactory to the City.
13. **INSPECTION:** The City shall have the right to inspect all work covered under the scope of this permit. All work contemplated under this permit shall be done to the satisfaction of the authorized representative of the City, and the City hereby reserves the right to order the change of location or installation authorized by this permit at any time, said changes to be made at the sole expense of the APPLICANT.
14. **CITY TO BE REIMBURSED FOR REPAIRING ROADWAY:** Upon being billed therefore, the APPLICANT agrees to promptly reimburse the City for any expense incurred in repairing surface of roadway due to settlement after installation, or for any other damage to roadway, curb, gutter or sidewalk as a result of the work performed under this permit.
15. **OTHER CONDITIONS AND/OR REMARKS:**
- a) This permit is valid for a period of six months after the date of approval, unless otherwise extended in writing by the Director of Public Works.
 - b) One (1) lane of traffic shall be kept open at all times (unless Street Closure and Traffic Control Plan has been approved).
16. **PAYMENT IN LIEU OF PERFORMING WORK:** The APPLICANT may choose to perform the required pavement treatments required in City Code 9-10-5 or pay the City Street Department in lieu of performing the work. The payment will be calculated through the "Optional Fee Surcharge" in Exhibit "A". The APPLICANT must select this option in the permit prior to approval.
- a) This pavement treatment does not exclude the APPLICANT from patching the cut area as required in section 11 (a).

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TO BE COMPLETED BY CITY OF GLOBE PERSONNEL

PERMIT FEE CALCULATION

Dimensions of Cut: _____ x _____ = _____ Square Feet

Additional 3-foot width around cut: _____ = _____ Square Feet

Total: _____ = _____ Square Feet

Civil Restoration Permit Fee: _____ (SqFt) x \$1.50 = \$ _____

***See Exhibit "A"

*** Minimum Fee \$500.00

OPTIONAL

Civil Restoration Permit Fee Surcharge Fee in Lieu of Performing Work

Civil Restoration Permit Fee: _____ (SqFt) x \$12.50 = \$ _____

***See Exhibit "A"

DATE RECEIVED: _____

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TO BE COMPLETED BY CITY PERSONNEL / SIGNED BY APPLICANT AFTER REVIEW

TOTAL FEES

Civil Restoration Permit Fee: \$ _____

Civil Restoration Surcharge Fee: \$ _____

Total: \$ _____

☐

I, the APPLICANT, opt for the "Civil Restoration Surcharge Fee" in lieu of performing the work and agree to pay the "Civil Restoration Permit Fee" and the "Civil Restoration Surcharge Fee" as shown.

☐

I, the APPLICANT, wish to opt out of the "Civil Restoration Surcharge Fee" and perform the work to the City of Globe standards, and agree to pay the "Civil Restoration Permit Fee" only.

APPLICANT

Date

TO BE COMPLETED BY CITY OF GLOBE PERSONNEL

APPROVAL

City Engineer / Public Works Director

Date

Final Inspection

Date

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EXHIBIT "A"

CIVIL RESTORATION PERMIT FEE SCHEDULE

All persons permitted to excavate or cut a paved public street or alley shall pay the following fees prior to approval of the street cut permit. Civil Restoration Permit Fees will be based on the actual size of cut areas.

Civil Restoration Permit Surcharge fees shall only be required for excavations in asphaltic concrete pavement. Restoration of streets or alleys with Portland cement concrete surfaces or gravel surfaces will be restored with like material by the APPLICANT within the cut area only.

In addition to the normal Civil Restoration Permit Fee, an optional Civil Restoration Permit Surcharge Fee may be used in lieu of the APPLICANT performing the restoration work required in City Code 9-10-5. The schedule below outlines surcharges as required in City Code 9-10-5.

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Civil Restoration ("No Cut Policy") Fees & Charges**Permit Fee**\$1.50 x total sqft cut + 3' width around cut,
with a minimum fee of \$500**Optional****Permit Surcharge (Optional Fee Schedule)**

\$12.50 / Square Foot (Flat Rate)

Right-of-Way Permits

Landscape and Beautification	\$0.00
Private Construction with no curb, gutter or pavement cuts	\$50.00
Private Construction with curb, gutter or pavement cuts	\$100 + bond
Inspection	\$75.00 per Inspection
ROW/Easement Dedication	\$0
ROW/Easement Abandonment	\$1,000.00

Grading Permits

100 Cubic Yards or less (combined cut and fill)	\$25.00
101 to 1,000 Cubic Yards	\$35.00 + \$20.00 per 100 cubic yards or portion thereof over 100 (Max. \$215.00)
1,001 to 10,000 Cubic Yards	\$215.00 + \$40.00 per 1,000 cubic yards or portion thereof over 1,000 (Max. \$755.00)
10,001 to 100,000 Cubic Yards	\$755.00 + \$100.00 per 10,000 cubic yards or portion thereof over 10,000 (Max. \$1655.00)
100,001 Cubic Yards or More	\$1,655.00 + \$140.00 per 10,000 cubic yards or portion thereof over 100,000 (No Max.)

Plan Review Fees for Developments*(Engineered Construction Plans – Grading, Drainage, Paving, Water, Sewer, Streets,
Signing & Striping, Irrigation, etc.)*

1 st & 2 nd Review <i>(both included)</i>	\$200.00 / Sheet
Additional Reviews	\$100.00 / Sheet

Reports

Grading & Drainage Report – 1 st Review	\$750 / Report
Grading & Drainage Report – Subsequent Reviews	\$325 / Report
Geotech Report	\$750 / Report
Traffic Impact Analysis – 1 st Review	\$750 / Report
Traffic Impact Analysis – Subsequent Reviews	\$325 / Report
Traffic Control Plan – 1 st & 2 nd Review (Combined)	\$25 / Plan
Traffic Control Plan 3 rd & Subsequent Reviews	\$25 / Plan

* Plan review that is required by outside agencies will be paid for by the APPLICANT

Plan Review Fees for Individual Single Family Residential Lots

Non-Engineered Site Grading Plan – <i>(includes one "In Process" inspection and one "Final" inspection)</i>	\$75.00
Engineered Site Grading Plan – <i>(includes one "In Process" inspection and one "Final" inspection)</i>	\$200.00 / Sheet
Additional Site Inspections	\$35.00 each