



Commercial Fats, Oils, & Grease (FOG) Permit Application

Section 1 – Instructions:

- Permit applications shall be complete and legible for the City of Dallas to properly evaluate and process the permit application.
- Permit applications will not be accepted for residential zoned properties.
- Permit applications shall be signed by an official managing member or executive officer of the Facility/Business.
- Application fee of \$400 is due at time of application submission to the city.
- New businesses must coordinate an inspection with the City of Dallas Public Works Department prior to issuance of permit. Please contact mcash@dallas-ga.gov to schedule on-site inspection.
- All applications are to be completed and submitted to ccook@dallas-ga.gov.
- A copy of the completed manifest(s) shall be submitted to the Occupational Tax Clerk, Cheyenne Cook, ccook@dallas-ga.gov, upon completion of each service. **It is the responsibility of the Facility/Business to submit the required manifests, per their permit requirements for compliance.**

Section 2 - General Information:

This application applies to:

☐ New Facility/Business ☐ Renewal

Facility/Business Name: _____

DBA: _____
(If applicable)

Facility/Business Address: _____

Mailing Address: _____
(If different from Business Address)

Facility/Business Owner: _____

Phone Number:(____) ____ - ____ Email: _____



Applicant Name: _____

Phone Number:(____) ____ - ____ Email: _____

Property Owner Name: _____ Phone Number: (____) ____ - ____

Waste Hauler Business: _____ Phone Number: (____) ____ - ____

Section 3 - Facility Operational Characteristics:

Description of the food service establishment, operation, cuisine, and service activities:

Please check those that apply to the business:

Type of Food Service Establishment	Location
☐ Fast Food Restaurant	☐ Stand-alone Restaurant
☐ Full-Service Restaurant	☐ Strip Mall Attached
☐ Buffet	☐ School
☐ Take Out Facility (only)	☐ Club/Organization
☐ Coffee Shop	☐ Company/Office Building
☐ Bakery	☐ Stadium/Amusement Park
☐ Cafeteria	☐ Hospital
☐ Ice Cream Shop	☐ Nursing Home
☐ Cocktails/Bar	☐ Hotel/Motel
☐ Catering	☐ Supermarket
☐ Food Packager	☐ Religious Institution
☐ Meat Processor	☐ Prison
☐ Other: _____	☐ Other: _____



Please indicate each item that you currently have in your facility and the quantity of each:

Food Processing Equipment	Kitchen Equipment
___ Deep Fryer	___ Dishwasher
___ Char Broiler	___ Pre-rinse sink
___ Griddle	___ Mop sink
___ Grill	___ Floor Drains
___ Oven	___ Garbage Disposal
___ Rotisserie	___ Other Equipment:
___ Stove	_____
___ Wok	_____
___ Other: _____	_____

Days and Hours of Operation:

Operating Days	Start Time	Stop Time
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		

Additional Information:

Number of Employees: _____

Seating Capacity (inside): _____

Seating Capacity (outside): _____

Average Number of Meals served during peak hours: _____

Do you wash your plates? ☐ Yes ☐ No



CITY OF DALLAS, GEORGIA
Office of Public Works
129 E. Memorial Dr. Dallas, GA 30132
Director – Brandon Rakestraw
brakestraw@dallas-ga.gov
www.dallasga.gov

Chain Status: ☐ Chain ☐ Independent

Customer Seating: ☐ Sit-down ☐ Take-Out ☐ Both

Exterior Grease Trap Capacity:

☐ 750 gallons

☐ 2500 gallons

☐ 1000 gallons

☐ 3000 gallons

☐ 1500 gallons

☐ Other: _____

☐ 2000 gallons

Passive Interior Grease Trap:

Type: _____ Size: _____

Section 4 – Certification:

The undersigned represents that he/she has full authority to execute this document on behalf of the Facility/Business, and that the best of the undersigned's knowledge and belief, the representations, certifications, and other statements contained herein are true, complete, and accurate. The undersigned further certifies that it will notify the City of Dallas of any changes to these representations and certifications. The representations and certifications made by the undersigned, as contained herein, concern matters within the jurisdiction of the City of Dallas, and making of a false, fictitious, or fraudulent representation or certification may render the maker subject to prosecution, fine(s), and/or imprisonment.

The undersigned certifies upon issuance of the permit, operation and its resultant wastewater discharge will achieve consistent compliance with City of Dallas Code, ordinance, applicable federal, and local wastewater discharge requirements. If the wastewater discharge fails to meet the applicable requirements. The Facility/Business will modify operations, install wastewater pretreatment equipment, or implement measures deemed necessary to meet discharge requirements.



Certification of Owner, Official Managing Member, or Executive Officer:

Name

Title

Signature

Date

Section 4 - City of Dallas Staff Only:

Application Complete: Yes: _____ No: _____ Date: _____

Permit Issued: Yes: _____ No: _____ Date: _____

Grease Trap Pumping Frequency:

Monthly: _____ Every two Months: _____ Quarterly: _____

Staff Approval:

Staff	Signature	Date
Environmental Compliance Inspector		
Public Works Director		
Occupational Tax Clerk		



THE CITY OF
DALLAS
GEORGIA

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ATTACH EXHIBITS HERE IF REQUIRED