



CITY OF BOYD RIGHT OF WAY / UTILITY WORK PERMIT APPLICATION

Date of submission	
Start date	
Project end date	

Applicant Information	
Contractor	
Contact name	
Address (if different from project address)	
City	
State	
Zip	
Contact phone number	
Contact 24-hour number	
Email address	

Utility Company Information	
Utility Company represented	
If other, submit company name	
Contact name	
Contact primary number	
Contact email	

Project Information	
Project name	
Project location	
Aerial imagery of project site and notations	
Addresses affected	
Description of work/project	

Approximate Work Dimensions	
Length	
Width	
Depth	
Check all that apply	☐ Sidewalk ☐ Full street closure ☐ Partial street closure ☐ Utility easement ☐ ROW

SUBMITTAL REQUIREMENTS:

- ✓ Traffic control plans – *see guidelines provided on a separate sheet.*
- ✓ Copy of insurance – evidence of sufficient public liability and property damage insurance coverage to protect persons traveling along and upon the ROW during the time that the excavation work is in progress.
- ✓ Site plan – *see guidelines provided on a separate sheet.*
- ✓ Texas 811 shall be contacted, and existing utilities marked in advance of construction and coordination with those franchise utilities may be necessary to avoid conflicts.
- ✓ Contractor must be registered with the City of Boyd and pay the registration fee of \$50.00.
- ✓ \$1,100.00 permit fee

GENERAL REQUIREMENTS

- **The City of Boyd must be notified 72 hours prior to starting work, at the completion of initial backfill and at project completion.**
- **For multiple, unconnected locations, a separate permit and \$200.00 fee is required.**
- All required traffic control devices shall be at the sole expense of the applicant/contractor.
- Provide access at all times to affected property owners.
- City of Boyd ROW/Utility Work Permit is required to be on the job site at all time
- Proper erosion control measures shall be taken.
- Follow Texas Manual on Uniform Traffic Control Devices measures for work in traffic zones.
- The area shall be returned to a condition as good as or better than it was prior to its disturbance.

- Disturbed areas shall be repaired with suitable topsoil and sod placed as needed.
- ***All replacement sods are required to be watered for a minimum of 2 weeks before a permit can be closed out.***
- Always follow all Occupational Safety and Health Administration standards.
- All damages in disturbed areas shall be repaired or replaced prior to the expiration of the permit. The public inconvenience fee may be assessed if turned over to the Public Works Department for repair.
- Repair any damages to existing utilities, including clean-outs, water valves, sewer manholes, etc. Coordinate all repairs with the City of Boyd and provide evidence of its approval of completed repairs.
- Compaction testing (densities) shall be required for backfill materials and any paving subgrade, base course material and asphalt concrete paving. Concrete compressive strength testing shall be required for all horizontal paving. Testing of other materials as deemed necessary by the City of Boyd shall also be required.
- No work shall be performed on collectors and above roadways except between the hours of 9:00 a.m. to 4:00 p.m. No bores are allowed on Friday, Saturday, or Sunday or after 4:00 p.m. Monday through Thursday.
- Streets, sidewalks, and drainage ditches shall be kept free of debris and construction materials.
- NO missiles are allowed for use in the Right of Way or private easements. (Missile bores are not steerable and can go off course)
- Coordinate with the City of Boyd on water and sewer locations 72 hours prior to construction to avoid potential conflicts.

I have read and understand and agree to the Submittal and General Requirements as shown above:

Applicant Signature

Print Name

Date

**RIGHT OF WAY WORK PERMIT AND UTILITY
REGISTRATION INDEMNIFICATION**

To the extent allowed by law, the right-of-way user and/or permit holder shall be liable to the City of Boyd for any damage or loss occasioned by any act and/or omission occurring in connection with its use or occupation of the right-of-way, including without limitation, any and all excavation, above ground or underground, construction or repair of existing equipment, addition or removal of equipment from the right-of-way or equipment located therein, regardless of ownership of that equipment, and/or any other work of any nature within the right-of-way, and subject to state law, the right-of-way user shall fully indemnify, release, hold harmless and defend the city, it's council members, officers, employees, agents, representatives and volunteers from and against any and all suits, actions, judgments, losses, costs, demands, claims, expenses (including attorney's fees), damages and liabilities of every kind to which the city, it's council members, officers, employees, agents, representatives and volunteers may be subjected for injury of any type, death, or property damage arising from or connected with any such act and/or omission. The city will promptly notify a permittee, or right-of-way user, in writing, at the address set forth in the permit or last know address of any claim, suit or demand served upon the city and alleging negligent or wrongful conduct by the permittee or right-of-way user in connection with an excavation or that alleges negligent or wrongful conduct by the city for use or occupation of the right-of-way as related to use or occupation of the right-of-way by permittee holder or right-of-way user.

I have read and understand and agree to the terms of the Right of Way Work Permit and Utility Registration Indemnification.

Applicant Signature

Print Name

Date

ACKNOWLEDGEMENT:

The undersigned applicant certifies that the project described herein will be built according to plans and specifications submitted at the time of application. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provision of any local or state law regulating construction or the performance of construction.

When a permit has not been issued within 180 days following the date of application, the application will expire.

The city does not assume responsibility for the workability of sanitary sewer on all lots.

Applicant Signature

Print Name

Date

FOR OFFICE USE ONLY:

Approved by:		Date Approved:	
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Total Fees Paid:	Credit Card	Check #	Cash
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SITE PLAN REQUIREMENTS

Current construction plans should include:

- a. The location of the facility being permitted.
- b. The limits of the proposed work at no less than 1" = 100'
- c. The location of all existing and proposed public facilities in relation to all proposed utilities, if there is a potential for conflict, including city water lines, storm drainage facilities, sanitary sewer lines, city street light electric lines and city communication/fiber optic lines.
- d. The elevation of the existing and proposed public facilities shall be noted, or a profile shown, in relation to the proposed utility line, if there is a potential for conflict. The plans shall indicate how potential conflicts will be avoided.
- e. Contact 8-1-1 system – proof of request may be a copy of the request email.
- f. Detail of proposed facility installation, i.e., pipe size, depth and dimensions of occupied space. If a utility structure is proposed, dimensions, type and location shall be indicated on the plans.
- g. Pavement removal and replacement limits for street cuts, when allowed.
- h. Note that all street-cut replacements shall be full panels only.
- i. The length and depth of all bores
- j. All concrete driveways and streets shall be bored. The length of the bore must be sufficient to meet the fully improved roadway width according to the City of Alvord's specifications unless the right-of-way to do so is not available.
- k. No pavement cuts in newly constructed, reconstructed or resurfaced (greater than one inch) asphalt streets shall be made for 60 months after the completion of the street work.
- l. Detailed drawings of any bores, trenches, hand holes, manholes, vaults, switch gears, transformers and pedestals including depth
- m. The location of all trees and shrubs within the right-of-way and the landscape protection measures.
- n. A complete legend of drawings**

TRAFFIC CONTROL PLAN

Any work that may impact traffic flow or result in lane closures in streets will require a traffic control plan and the closures shall comply with the most current edition of the Texas Manual on Uniform Traffic Control Devices. The permittee shall indicate on the permit application if a lane closure is required. It is the permittee's responsibility to submit and obtain approval of a site-specific traffic control plan from the City of Boyd.