

EVENT RESERVATION CONTRACT
BOROUGH OF NAZARETH

REQUESTED LOCATION OF EVENT: _____
(specify park, playground, downtown street, etc.)

NAME OF ORGANIZATION OR INDIVIDUAL: _____

DATE OF EVENT: _____ START TIME OF EVENT: _____ END TIME: _____

PURPOSE/NATURE OF EVENT: _____

***NOTE ..Are you requesting a street closure Yes ___ No ___ If "Yes"..which street (s) _____**

- Street closures require 45 days advance notice with a Letter of Request to Council and Council motion for approval

- Street closures also require that you contact our Chief of Police at least 45 days prior to your event

ANTICIPATED NUMBER OF ATTENDEES: _____

DESIGNATED REPRESENTATIVE: _____ PHONE: _____

ADDRESS: _____

E-MAIL: _____ DRIVER'S LICENSE #: _____

The designated representative acknowledges and agrees to the following:

1. A minimum of forty-five (45) days prior to the event the designated representative shall provide the following:
 - Refundable cash deposit of \$100.00 to cover any damages, clean-up, or other miscellaneous services
 - List of vendors all of which shall obtain transient merchant permits from the Nazareth Police Dept.
 - List of anticipated services needed, i.e. electricity, garbage, porta potties, street closures, etc.
 - Proof of Insurance naming the Borough as an additional insured in the minimum amount of \$1 million
2. All clean-up shall be the responsibility of the designated representative and those associated with the event.
3. During the event all vendors shall prominently display transient merchant permits.

SIGNATURE: _____ DATE: _____

RELEASE & WAIVER

The designated representative signing above releases, remises, and forever discharges, holds harmless and shall indemnify and defend the Borough of Nazareth, its agents, servants, employees, elected officials, and professional consultants of and from all claims, demands, actions and causes of action of any sort, for any injury to persons and/or damages to property arising from use of the Borough of Nazareth park and its facilities. The designated representative agrees that by signing above they are responsible for payment of the cost of repairs for any damages caused as a result of their use of the park and its facilities. Also, by signing above it is certified that the park rules have been read and fully understood.

BOROUGH USE ONLY

Date Received: _____ Fee Paid: _____

Accepted by: _____