

CITY OF COVINGTON, GEORGIA

APPLICATION FOR APPOINTMENT TO BOARD, COMMITTEE, COMMISSION, OR AUTHORITY

APPLICANT INFORMATION

Today's Date: _____

Name: _____

Email Address: _____

Phone Number: _____ Cell: _____

Address: _____

Occupation/Title: _____

BOARDS OF INTEREST

Please select all boards for which you are interested in serving. You may select more than one.

- ☐ Downtown Development Authority (DDA)
- ☐ Covington Development Authority (CDA)
- ☐ Covington Redevelopment Authority (CRA)
- ☐ Board of Ethics
- ☐ Covington Police Department Citizen Review Board (CRB)
- ☐ Covington Parking Authority
- ☐ Covington Board of Appeals & Adjustments (BOAA)
- ☐ Covington Historic Preservation Commission (HPC)
- ☐ Covington Planning & Zoning Commission (CPC)
- ☐ Covington Tree Preservation Board

Board-Specific Questions

Please complete the eligibility and qualification questions for each board selected above. Board-specific requirements are provided within the following sections.

I. BOARD-SPECIFIC ELIGIBILITY & QUALIFICATIONS

DOWNTOWN DEVELOPMENT AUTHORITY (DDA)

O.C.G.A. § 36-42-7

1. City Residency

- ☐ Yes, I reside in the City of Covington.
☐ No

2. County of Residence

If you answered **No** above, please identify the county where you reside:

3. Qualifications or Experience

Do you have qualifications or experience in downtown development, urban planning, or community development?

- ☐ Yes
☐ No

4. Downtown Business Interest

Do you own or operate a business within the downtown development area?

- ☐ Yes
☐ No

5. Municipal Governing Body

Are you a member of the municipal governing body?

- ☐ Yes
☐ No
-

COVINGTON DEVELOPMENT AUTHORITY (CDA)

O.C.G.A. § 36-62-1

1. City Residency

Do you reside in the City of Covington?

- ☐ Yes
☐ No

2. Municipal Governing Body

Are you a member of the municipal governing body?

- ☐ Yes
☐ No
-

COVINGTON REDEVELOPMENT AUTHORITY (CRA)

O.C.G.A. § 36-61-18

1. City Residency

Do you reside in the City of Covington?

- ☐ Yes
☐ No

2. Municipal Governing Body

Are you a member of the municipal governing body?

- ☐ Yes
☐ No
-

BOARD OF ETHICS

See City of Covington Municipal Code Sec. 2.06.090 (Board of Ethics).

Applicants interested in serving on the Board of Ethics should review the applicable requirements and provisions of Sec. 2.06.090 before submitting an application.

1. City Residency

Do you reside in the City of Covington?

☐ Yes

☐ No

2. Review of Applicable Requirements

Do you acknowledge that you have reviewed, or will review prior to appointment, the applicable provisions of Sec. 2.06.090?

☐ Yes

☐ NO

COVINGTON POLICE DEPARTMENT CITIZEN REVIEW BOARD (CRB)

1. Age Requirement

Are you at least 18 years of age?

☐ Yes

☐ No

2. City Residency

Do you reside in the City of Covington?

☐ Yes

☐ No

3. Background Check

Have you passed a background check with no felony convictions?

☐ Yes

☐ No

4. CPD Citizens Academy

Will you successfully complete the CPD Citizens Academy within 12 months of appointment?

☐ Yes

☐ No

5. CPD Ride-Along Requirement

Will you complete at least 9 hours of ride-along patrol with the Covington Police Department within 12 months of appointment?

☐ Yes

☐ No

6. Code of Ethics

Will you conduct yourself in accordance with the City's Code of Ethics?

☐ Yes

☐ No

7. Mayor or City Councilmember

Are you the Mayor or a member of the Covington City Council?

☐ Yes

☐ No

8. City Employment

Are you a City employee or an immediate family member of a City employee?

- ☐ Yes
- ☐ No

9. Law Enforcement Employment

Do you currently work for any law enforcement agency?

- ☐ Yes
- ☐ No

10. Political Office

Are you a political officeholder or candidate for political office?

- ☐ Yes
- ☐ No

11. Criminal Conviction

Have you been convicted of a felony or a crime involving moral turpitude?

- ☐ Yes
- ☐ No

12. Prior Covington Police Department Employment

Have you previously been employed by the Covington Police Department, except as permitted under the applicable Citizen Review Board provisions?

- ☐ Yes
- ☐ No

COVINGTON PARKING AUTHORITY

1. Municipal Governing Body

Are you currently the Mayor or a member of the City Council of Covington?

- ☐ Yes
- ☐ No

2. City Residency

Do you reside in the City of Covington?

- ☐ Yes
- ☐ No

3. Registered Voter

Are you a registered voter in the City of Covington?

- ☐ Yes
- ☐ No

COVINGTON BOARD OF APPEALS & ADJUSTMENTS (BOAA)

City of Covington Ordinance 16.12.160

1. City Residency

Do you reside in the City of Covington?

- ☐ Yes
- ☐ No

2. Other City Public Office or Position

Do you hold any other public office or position with the City of Covington?

- ☐ Yes
- ☐ No

3. Other City Board, Committee, or Commission

If you answered **Yes** above, please identify the board, committee, or commission on which you currently serve:

COVINGTON HISTORIC PRESERVATION COMMISSION (HPC)

City of Covington Ordinance 16.52.050 & O.C.G.A. § 44-10-24

1. City Residency

Do you reside in the City of Covington?

☐ Yes

☐ No

2. Special Interest

Have you demonstrated a special interest in history, architecture, or historic resource preservation?

☐ Yes

☐ No

3. Qualifications or Experience

Do you have qualifications or experience in history, architecture, or historic resource preservation?

☐ Yes

☐ No

4. Education or Aptitude

Do you have education or demonstrated aptitude in history, architecture, or historic resource preservation?

☐ Yes

☐ No

5. Participation & Attendance

Are you willing to actively participate and attend scheduled meetings?

☐ Yes

☐ No

6. Term of Service

Do you understand that members serve three-year terms and may not serve more than two consecutive terms?

☐ Yes

☐ No

7. Compensation

Do you understand that this is an unpaid position, although eligible expenses may be reimbursed?

☐ Yes

☐ No

COVINGTON PLANNING & ZONING COMMISSION (CPC)

O.C.G.A. § 16.12.020

1. City Residency

Do you reside in the City of Covington?

☐ Yes

☐ No

2. Other City Office or Position

Do you hold any other elected or appointed office or other City-compensated position?

☐ Yes

☐ No

3. Professional Qualifications

Do you have professional qualifications in one or more of the following fields?

☐ Planning

☐ Architecture

☐ Landscape Architecture

☐ Civil Engineering

☐ Real Estate

☐ Building Construction

☐ Other related field: _____

COVINGTON TREE PRESERVATION BOARD

O.C.G.A. § 14.28.060

1. City Residency

Do you reside in the City of Covington?

☐ Yes

☐ No

2. Professional Qualifications

Do you have professional qualifications in one or more of the following fields?

☐ Arboriculture

☐ Horticulture

☐ Other related field: _____

☐ I do not have professional qualifications in these fields.

After selection of Volunteer Boards, please complete the following information:

II. GENERAL INFORMATION

1. What is your connection to the City of Covington?

☐ City resident

☐ Business owner/operator

☐ Property owner

☐ Other: _____

2. Employer or Business Name (if applicable):

3. Please briefly describe any education, training, work experience, volunteer service, or other experience that may be relevant to the board(s) you selected.

4. Why are you interested in serving on the board(s) you selected?

5. Please describe any previous experience serving on a board, commission, committee, civic organization, neighborhood organization, or other community group.

6. Please list any relevant degrees, certifications, licenses, professional training, or specialized skills.

7. Have you previously attended or viewed a meeting of the City Council, Planning Commission, board, commission, committee, or authority?

☐ Yes ☐ No

If yes, please identify the meeting or board, if known:

8. Have you previously served on a City of Covington board, commission, committee, or authority?

☐ Yes ☐ No

If yes, please identify the board and approximate dates of service:

9. Are you able to attend regularly scheduled meetings and complete any required training or orientation?

☐ Yes ☐ No

10. Is there anything else you would like the Mayor and Council to consider when reviewing your application?

CERTIFICATION & ACKNOWLEDGEMENT

1. Attendance & Training

☐ Yes, I understand that board members are expected to attend meetings, participate in board activities and decision-making, and complete any required training.

2. Accuracy of Information

☐ Yes, I certify that the information provided in this application is true, accurate, and complete to the best of my knowledge.

3. Compensation

☐ Yes, I understand that board service is voluntary and unpaid. I understand that eligible expenses may be reimbursed as permitted by City policy or applicable law.

4. Removal from Service

☐ Yes, I understand that board members may be subject to removal for inefficiency, neglect of duty, or misconduct, following applicable City procedures and due process requirements.

5. Signature & Date

Signature: _____

Date: _____

By signing and submitting this application, I acknowledge that I have read and understand the certification and acknowledgement statements above.

SUBMISSION

Please submit the completed application and resume to the **City of Covington, Planning & Development** in accordance with the City's current application submission procedures.