



CITY OF KINGMAN



PEDDLER/SOLICITOR/TRANSIENT MERCHANT LICENSE APPLICATION

310 N. 4th St., Kingman, AZ 86401

Phone: 928-753-5561 | Fax: 928-718-2576 | Email: utilitybilling@cityofkingman.gov | Website: www.cityofkingman.gov

PLEASE SEE REVERSE SIDE FOR FEE INFORMATION AND ADDITIONAL REQUIREMENTS

In order to receive a Peddler/Solicitor/Transient Merchant License, we need information about you and the type of product you wish to sell, or service you wish to provide within city limits. This application will be reviewed by City staff and will be verified by phone, internet, public record, or in person. Applications with missing information cannot be processed, and will be returned to the applicant for completion.

Department Use Only - Do Not Write In This Area

Business operations include septic tanks, food and beverage, hotels, motels, RV parks, animals, or childcare?

Yes

No

If yes, have the additional required documents been received?

Yes

No

Date: _____ License No.: _____ Fee: _____ Received By: _____ Receipt No.: _____

Applicant Information

Business Information

Full Name: _____

Business Name: _____

Relationship to Business: _____

Business Location: _____

Home Address: _____

Phone: _____

Mailing Address: _____

Email: _____

Phone: _____

Website: _____

Email: _____

SSN: _____ D.O.B: _____

Driver's License #: _____ State: _____

Expiration Date: _____

Have you ever had a license or permit denied, revoked, or suspended? Yes No If yes, please explain:

Describe criminal convictions, if any:

Product or Service Information

Provide a detailed description of the product or service to be sold within the City below:

Provide a detailed description of sales methods to be used within the City to sell the above product(s) or service(s):

I HEREBY CERTIFY THAT THE STATEMENTS MADE ON THIS APPLICATION ARE COMPLETE AND ACCURATE. I AGREE TO COMPLY WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS, CODES, ORDINANCES, RULES, REGULATIONS, AND REQUIREMENTS.

Applicant Signature: _____ Date: _____

Peddler/Solicitor/Transient Merchant License Fees	
Application Fee	\$60.00
Renewal Fee	\$60.00

Application Fee	\$60.00
Renewal Fee	\$60.00

If your business operations include septic tanks, food and beverage, hotels, motels, RV parks, animals, or childcare, include a copy of your Permit to Operate or Cottage Food Program certificate with this application.

City of Kingman Municipal Code Chapter 8 - Article III.*

Sec. 8-52 License required

(a) It is unlawful for any peddler, solicitor, or transient merchant to engage in any business within the city without registering with the Utility Billing and Licensing Division and obtaining a license. Such applications shall be referred to city officials for investigation.

Sec. 8-53 Exemptions

- (a) Persons selling personal property at wholesale to dealers of such articles, newspaper carriers, or the acts of merchants or their employees in delivering goods in the regular course of business. Nothing contained in this article prohibits any sale required by statute or by order of any court, or prevents any person from conducting a bona fide auction sale pursuant to law.
- (b) Transient merchants that are participating in a special event and are listed as a vendor on the vendor list as part of that event.
- (c) Transient merchants who already hold a valid city business license.
- (d) A person who peddles or solicits solely on behalf of a nonprofit organization exempt from federal income tax under section 501 or the internal revenue code.

*To view Chapter 8 - Article III. of the City of Kingman Municipal Code in its entirety, please visit:
<https://www.cityofkingman.gov/government/departments/city-clerk/business-licenses>

Contact Us	
Phone	928-753-5561, opt. 1, opt. 1
Email	utilitybilling@cityofkingman.gov
Online	www.cityofkingman.gov

Phone	928-753-5561, opt. 1, opt. 1
Email	utilitybilling@cityofkingman.gov
Online	www.cityofkingman.gov

Hours of Operation
Monday - Thursday, 7am - 6pm
Excluding Holidays

Monday - Thursday, 7am - 6pm
Excluding Holidays