



City of Pilot Point Building & Permits

ROW Construction Permit | Permit No: _____

Project Information		
Date Submitted	Proposed Start Date	Proposed End Date
Project Description		
Project Location / Subdivision		
Is the work within the City of Pilot Point's ROW? ☐ Yes ☐ No	Is the work within TxDOT's ROW? ☐ Yes ☐ No (If yes, the approved TxDOT permit must be provided prior to city approval.)	Is the work within an easement? ☐ Yes ☐ No
Applicant Information		
Owner Name	Contractor Company	
Company Name	Contractor Name	
Phone Number	Phone Number	
Email Address	Mobile Number	
24 HOUR EMERGENCY NUMBER		
Type of Construction (check all that apply)		
☐ Aerial ☐ New Pole(s) ☐ New Attachment to existing Pole(s) ☐ Overlash to existing facilities ☐ Perform maintenance to existing aerial facilities ☐ General Construction ☐ Lane closures needed (traffic control plan required with permit application)	☐ Underground ☐ Open trench ☐ Street cut ☐ Street bore (no missiles allowed) ☐ Driveway bore (no missiles allowed) ☐ Pulling through existing conduit	

LINE LOCATES

Contractor must call Pilot Point Public Works at (940) 324-5029 for water and Sewer locates 48 hours prior to beginning construction. For all non-municipal utility locates, call 1-800-DIG-TESS.

Hand dig and verify all The City of Pilot Point Utilities prior to using heavy equipment.



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General Notes

- 1) Contractor must comply with all state and local traffic safety codes and assume all related liability.
- 2) Traffic closures are permitted with prior approval only between 9:00am and 3:30pm. Contact Pilot Point Public Works (940) 324-5029 for approval prior to any lane closures.
- 3) Areas within the construction site that have been disturbed are to be restored to a condition that is equal to or better than the condition of the property prior to the performance of the work.
- 4) Restoration must be made within ten (10) days working days of completion and must be approved by the The City of Pilot Point Construction Inspector.
- 5) Additional permits will be withheld pending Final Inspection for previous construction permits.
- 6) All projects must include erosion control.
- 7) Working hours are from 8:00am to 5:00pm Monday thru Friday only.
- 8) No utility line shall be within four feet of a water or sewer lines.
- 9) No line locates will be provided without approved permit. Allow five working days for permit review.
- 10) Proof of bonding and liability insurance per Article 13.09.006
- 11) To the extent allowed by state law, each person placing facilities or constructing in the public right of way shall agree to promptly defend, indemnify, and hold the city harmless from and against all damages, public or private, costs, losses, or expenses.
- 12) Submitted plans must comply with ROW Ordinance # 504-14-2022, Article 13.09 Construction shall include any test potholes done for the purpose of locating city water and wastewater lines and locations.

Please attach three (3) sets of engineering plans plus (1) electronic that show:

- 1) Plan View
 - a. Location of proposed facility in ROW.
 - b. Size of facility.
 - c. Distance from ROW or back of curb.
 - d. ROW line.
 - e. Existing pavement and sidewalk.
 - f. Bore locations and length.
 - g. Locations of and hand holes, manholes, switch gear, transformers, pedestals, etc. including their size.
 - h. Cross section detailed drawings showing, at least, 3 feet of vertical and horizontal separation of water and wastewater mains.
- 2) Profile(s) (if necessary to show conflicts with water, sewer, or storm sewer lines)
 - a. Location of proposed facility in depth.
 - b. Existing pavement and sidewalk.

Applicant Signature _____ Date _____ Phone _____

Reviewed By _____ Date _____ Inspected by _____ Date _____