

CITY OF GLENDALE



APPLICATION FOR A LICENSE AGREEMENT TO ACCESS THE PUBLIC RIGHT OF WAY

Applicant (Company) Name _____

Street Address, City, State, Zip Code _____

Contact Name/ Title _____ E-mail Address _____

Telephone Number _____ Fax _____

Company Web Address _____

Local Office Address (if different than above) _____

Local Agent Name/Title _____

Telephone Number (office) _____ E-mail Address _____

(cell phone) _____

Emergency Contact: Name/Title _____ Phone _____

**APPLICATION FOR TELECOMMUNICATIONS LICENSE
AND AGREEMENT FOR ACCESS TO PUBLIC RIGHT OF WAY (CONT.)**

INSTRUCTIONS: Please attach all materials necessary for proper review. Incomplete applications will be returned. Applications shall be submitted initially to the City's Civil Engineering Administrator. For information or questions about the Permit or Construction processes, please contact the Engineering Department at 623-930-3630.

A non-refundable application fee of \$6,000.00 payable in the form of cash, certified or cashier's check or money order to the City of Glendale for the administrative costs of processing the application for this Agreement as a telecommunications license.

Completed application along with the application fee should be mailed to:

**City of Glendale
Civil Engineering Administrator
5850 W. Glendale
Glendale, AZ 85301**

General Submittal Requirements

Applicant shall, at a minimum, provide the following information.

1. Description of the type of services to be provided and how such services are provided (e.g. fiber, dark fiber, wireless, etc.) Include the percentages / footage of interstate and intrastate traffic for any telecommunication services.
2. Service Areas requested, including any expansion plans.
3. A proposed schedule/timetable for the installation of all facilities and infrastructure to be placed in the public right-of-way and/or other proposed areas.
4. Identification of any agreements with other entities permitting or allowing them to use or lease Applicant's facilities/infrastructure.
5. If applicable, a Copy of Certificate of Convenience and Necessity from Arizona Corporation Commission (Opinion and Order) and any amendments thereto.
6. Other relevant information as requested by the City Engineer as indicated below in the "Technical Submittal Requirements" section.

**APPLICATION FOR TELECOMMUNICATIONS LICENSE
AND AGREEMENT FOR ACCESS TO PUBLIC RIGHT OF WAY (CONT.)**

Technical Submittal Requirements

- A. General description of facilities proposed to be placed in the City's public right-of-way and/or other proposed areas, including:
 - i. Conduit, ducts, vaults, and any other appurtenances.
 - ii. Any above-grounded facilities required.
 - iii. Any wireless facilities required including placement and spacing needs.
 - iv. Electronic boxes to be placed along roadways, including placement and spacing needs.
- B. Preliminary map showing routes and/or proposed facility locations.
- C. Description and/or photographs/drawings of any above-grounded facilities/antennas/poles, if applicable.
- D. Final CDs, Pole/Foundation Calcs, Zoning Approval and Photosims for BP submittal.

This application is submitted for consideration to receive a Communications Site License Agreement from the City of Glendale, Arizona. The undersigned representative of the Applicant has been authorized to make representations herein on behalf of the applicant.

Applicant (Company Name)

By: _____
(signature)

Name: _____

Title: _____

Date: _____