

Kelley Park Reservation 48 Ralph Street Ballston Spa NY 12020

Available to Ballston Spa School District Residents ONLY

* Trash in- Trash out

NAME:

ADDRESS:

PHONE:

EMAIL:

DATE & TIME FRAME:



Before the Village can reserve your day and time on the calendar, we need to receive the following:

1. **\$100 REFUNDABLE DEPOSIT**
2. **C.O.I. Certificate of Insurance: \$2 million** *(can get through your homeowner's insurance)*

The Village needs to be listed as additional insured:

Village of Ballston Spa
66 Front Street
Ballston Spa NY 12020

2. Once received, Permit Issued

Reserving Residents Signature: _____ **Date:** _____

Village Official: _____ **Title** _____ **Date:** _____

This contract agreement must be signed by the resident and initialed by Village office Clerk or representative to be valid.