

# RESIDENTIAL CONSTRUCTION PERMIT APPLICATION

ALL INFORMATION IS REQUIRED ONLY ONCE. (DON'T REPEAT ANSWERS) PLEASE FILL IN ALL SECTIONS.  
A LACK OF ANSWERS AND PLANS WILL DELAY YOUR PERMIT. 2 COPIES OF YOUR PLANS ARE REQUIRED.  
PLANS MUST SHOW ALL DETAILS OF CONSTRUCTION METHODS AND MATERIALS TO INSURE COMPLIANCE.

PERMIT NUMBER \_\_\_\_\_ DATE APPLICATION RECEIVED: \_\_\_\_\_

OWNER NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

LOCATION OF PROPERTY: \_\_\_\_\_

MUNICIPALITY: \_\_\_\_\_ COUNTY: \_\_\_\_\_ BUILDER SAME AS OWNER ☐

DESCRIPTION OF CONSTRUCTION: Single Family Dwelling ☐ Addition ☐ Deck ☐ Porch ☐ Demolition ☐

Manufactured Housing ☐ Structural Alteration ☐ Above Ground Swimming Pool ☐ In Ground Swimming Pool ☐

SQUARE FEET OF LIVING (FINISHED) SPACE: \_\_\_\_\_ SQUARE FEET OF UNFINISHED SPACE \_\_\_\_\_

TOTAL ESTIMATED COST OF CONSTRUCTION: \_\_\_\_\_

BUILDER NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

Applicant is responsible for obtaining required highway occupancy permits from the pa department of transportation as required under section 402 of the state highway law (36 p.s. § 670-420). I hereby certify that the above information is true and correct. I hereby agree that all applicable provisions of the municipalities codes shall be complied with, as well as the requirements of the municipal sewer and water authority whether specified or not.

I hereby certify that the above information is true and correct and acknowledges the smoke detector requirements involved with alteration, repair and addition permits.

APPLICANT/ AGENT

SIGNATURE \_\_\_\_\_ PRINT NAME \_\_\_\_\_ DATE \_\_\_\_\_

## \*\*\*\* FOR DEPARTMENT USE ONLY \*\*\*\*

|                             |                  |        |                     |          |
|-----------------------------|------------------|--------|---------------------|----------|
| BUILDING PERMIT APPLICATION | approved         | denied | BUILDING PERMIT FEE | \$ _____ |
| BY: _____                   |                  |        | MUNICIPAL FEE       | \$ _____ |
| DATE: _____                 | PERMIT NO. _____ |        | TRAINING FEE        | \$ _____ |
|                             |                  |        | TOTAL PERMIT FEE    | \$ _____ |

**A COMPLETED APPLICATION AND PLANS ARE REQUIRED FOR ALL PERMITS.  
IT IS YOUR RESPONSIBILITY TO PROVIDE THIS INFORMATION.  
FAILURE TO COMPLETE ALL SECTIONS OF THE APPLICATIONS WILL DELAY YOUR PERMIT  
A PERMIT WILL NOT BE ISSUED UNTIL THE PLANS AND APPLICATION ARE COMPLETE.**

This is a simple cross section drawing of the type of information needed to review a plan. It does not cover every situation; but will help prevent delays in processing your application. It includes the material you will be using, not quantities, but sizes. In addition to this information a plan showing all electrical equipment (outlet, switch, & light locations), all plumbing fixtures, fittings and piping (a one line sketch showing drain & vent sizes), and a description of the heating equipment and supply piping will be required to issue a permit. Most of this information can best be shown on a floor plan. Room names are required to show compliance. I can be reached @ 724-944-7071. Please supply the requested information and return this packet to your municipality

Time will be saved by asking good questions before the application is submitted, don't hesitate to call.

Ridge beam (If required) \_\_\_\_\_

Tar paper \_\_\_\_\_ Shingles \_\_\_\_\_

Collar ties \_\_\_\_\_ Sheathing \_\_\_\_\_

Trusses \_\_\_\_\_ Rafter size \_\_\_\_\_ Spacing \_\_\_\_\_ Span \_\_\_\_\_ Insulation R38 \_\_\_\_\_

Ceiling joist size \_\_\_\_\_ Spacing \_\_\_\_\_ Span \_\_\_\_\_ Drywall thickness \_\_\_\_\_

Emergency escape & rescue openings in bedrooms and basements 24" tall, 20" wide, 821 sq in \_\_\_\_\_

Insulation R-20 or R13+R5 \_\_\_\_\_ Drywall \_\_\_\_\_ Window headers \_\_\_\_\_ Door headers \_\_\_\_\_

Wall stud size \_\_\_\_\_ Spacing \_\_\_\_\_ Sheathing \_\_\_\_\_ House wrap \_\_\_\_\_ Siding \_\_\_\_\_

Landings are required outside all doors if over 2 risers (outside main door always) \_\_\_\_\_ Handrails over 3 risers \_\_\_\_\_

Stair tread depth 9" minimum \_\_\_\_\_ Stair riser height 8 1/4" maximum \_\_\_\_\_ guards if over 30" above floor \_\_\_\_\_

Floor joist size \_\_\_\_\_ Spacing \_\_\_\_\_ Span \_\_\_\_\_ Sheathing \_\_\_\_\_

Sill plate size \_\_\_\_\_ Treated? \_\_\_\_\_ anchor bolts or straps \_\_\_\_\_ Spacing \_\_\_\_\_

Posts \_\_\_\_\_ Beams wood or steel \_\_\_\_\_ Size \_\_\_\_\_ Span \_\_\_\_\_

Foundation insulation R10 \_\_\_\_\_ Waterproofing or dampproofing \_\_\_\_\_ Parged and tarred minimum \_\_\_\_\_

Height \_\_\_\_\_ Material \_\_\_\_\_ Backfill height \_\_\_\_\_ Reinforcing \_\_\_\_\_ Spacing \_\_\_\_\_

Concrete floor 3 1/2" minimum over 6 mil plastic and 4" of gravel for drainage and support \_\_\_\_\_

Footer size \_\_\_\_\_ Height below grade \_\_\_\_\_ Rebar must be bonded and French drain with gravel and fabric \_\_\_\_\_

Decks attached to houses must be bolted to the house wood to wood and have lateral load fastening. All loads (roof, floor, post, etc.) must transfer to the footer or post base by an approved load path. All joints in beams must occur over posts.

Joist size \_\_\_\_\_ Spacing \_\_\_\_\_ Span \_\_\_\_\_ Cantilever \_\_\_\_\_

Beam size \_\_\_\_\_ Span \_\_\_\_\_ Cantilever \_\_\_\_\_ Fastening \_\_\_\_\_

Post size \_\_\_\_\_ Height \_\_\_\_\_ Decks less than 30" above grade don't require permits \_\_\_\_\_

Post hole size \_\_\_\_\_ Depth below grade \_\_\_\_\_ Concrete thickness 6" minimum \_\_\_\_\_