



East Rutherford Bureau of Fire Safety
312 Grove St, East Rutherford , NJ 07073
PHONE: (201)-728-9323
EMAIL: kbarnas@eastrutherfordnj.net

MOBILE FOOD TRUCK REQUIREMENTS

ADMINISTRATIVE REQUIREMENTS

- 1) The operator must obtain a Type 1 Permit (enclosed mobile food truck requiring a fixed suppression system)
- 2) Permits will not be granted unless a completed application and payment of the application fee is received by the Fire Marshal at least two weeks prior to the commencement of the event.
- 3) For the purposes of this policy, "completed application" shall include all information requested on the application form.
- 4) If the applicant is someone other than a representative of the property owner, a letter from the property owner authorizing the applicant to perform the permitted function is required to be included with the initial application.
- 5) The applicant shall specify and date/time requested for inspection on the application form. No permit will be issued until such time as an inspection is completed.

TECHNICAL REQUIREMENTS

- 1) A food truck utilizing a cooking operation that, by way of cooking method or type of cuisine, creates grease laden vapors, must be equipped with an exhaust hood and a kitchen hood fire suppression system
- 2) The suppression system must be inspected/tested within previous 6 months by a company possessing a valid NJ Division of Fire Safety Contractor Permit. The ventilation system shall be cleaned of any residue and reports shall be submitted to the Fire Marshal.
- 3) The truck must be equipped with a "K" type portable fire extinguisher, if the truck is equipped with deep fat fryers.
- 4) Propane cylinders must be inspected for rust, damage, dents, leaks, alterations.
- 5) Propane hoses, exposed portions, must be inspected for general condition and leaks.
- 6) Maximum propane tank size is 125 lbs. (300 gal wc). (There is no maximum amount per vehicle)
- 7) Propane containers and regulators must be installed on the outside of the vehicle, unless in a cabinet that is vapor tight to the inside of the vehicle, accessible only from outside the vehicle, and properly vented to the exterior of the vehicle.
- 8) Propane cylinders must be attached to the vehicle-they may not be free standing, even if properly secured
- 9) Propane cylinder valves, regulators, hoses, etc., must be protected from damage from physical impact, stones, mud, etc.
- 10) Regulators must be installed so that the pressure relief valve is pointing downward and the vent must be protected to prevent dirt, mud, etc., from entering the vent
- 11) The entire vehicle is subject to full inspection for all other applicable requirements provided for "premises" in accordance with NJ Uniform Fire Code, sub -chapter 3.

MOBILE FOOD TRUCKS SHALL COMPLY WITH ANY OTHER REQUIREMENTS OF THE 2015 IFC NJ EDITION
AS REQUIRED BY THE FIRE MARSHAL



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**APPLICATION FOR TYPE 1 / TYPE 1-A / OPEN FLAME PERMIT:
PROPANE STORAGE & USE FOR ITINERANT CARTS & TRUCK**

NAME OF LICENSED OWNER: _____

PHONE #: _____ EMAIL: _____

ADDRESS / CITY / ZIP: _____

TRUCK: _____ MOTORIZED CART: _____ PUSH CART: _____ OTHER: _____

LICENSE PLATE: _____ NAME OF FOOD TRUCK: _____

1.	COOKING CONDUCTED INSIDE TRUCK PRODUCING GREASE LADEN VAPORS	YES ☐	NO ☐
A.	Suppression system is required.	YES ☐	
B.	Test report for suppression system provided.	YES ☐	
C.	Cleaning reports provided: Kitchen Hood / Duct Work (Self Cleaning reports are OK)	YES ☐	
D.	Type 1 Permit required (New Jersey State Fire Code) - \$125.00 Fee		
Staff Action	• Provide permit – \$125.00 FEE • Insert on permit - "TYPE 1 PERMIT – PERMANENT COOKING"		
2.	FLAMMABLE GAS TANKS INSTALLED ON TRUCK OR TOWED TRAILER	YES ☐	NO ☐
A.	Tank size (in pounds): _____ lb # of Tanks: _____		
B.	Letter required from license plumber stating: 1. Flammable gas supply installed up to code 2. Flammable gas supply maintained to code	YES ☐	
C.	Type 1-A NEW JERSEY FIRE CODE - \$125.00 Fee		
Staff Action	• Provide permit - \$125.00 FEE • Insert on permit – "TYPE 1-A PERMIT- USE OF FLAMMABLE GAS"		
3.	FOOD TRUCK VENDOR REQUESTING APPROVAL TO OPERATE A FREE STANDING GRILL OUTSIDE OF THE TRUCK OR ON A TOWED TRAILER	YES ☐	NO ☐
A.	Open flame permit required - \$125.00 Fee	YES ☐	
B.	Grill must be barricaded to prevent the public from coming in contact with the hot surface		
Staff Action	• Provide permit - \$125.00 Fee • Insert on permit – "OPEN FLAME PERMIT APPROVED – FREE STANDING GRILL OR"		
4.	FOOD TRUCK WITH NO COOKING // NO FLAMMABLE GAS SUPPLY		
Staff Action	• Provide Permit – NO FEE • Insert on Permit – "NO FLAMMABLE GAS. NO FEE"		

*ALL PAYMENTS MUST BE PAID WITH CASH OR CHECK MADE OUT TO "BOROUGH OF EAST RUTHERFORD FIRE SAFETY"
" [THIS FEE MUST BE PAID PRIOR TO THE EVENT]

SIGNATURE

DATE