

Project Number: _____

Council District: _____

Main Street District: YES/NO



City of McDonough
Community Development
136 Keys Ferry Street, 3rd Floor, McDonough, GA 30253
Phone (678) 432-4622

**Façade Review Application
Per Chapter 15.68, City Code**

This form and supporting documents may be either emailed to (ttebo@mcdonoughga.org) or mailed to the attention of Mrs. Tina Tebo, Executive Assistant at the above mentioned address. For further information, contact Mrs. Tebo at (678) 782-6221.

Applicant's Name: _____

➤ Type of Review (Please Circle One): Single Lot - Bundled Lots – Portfolio

Company Name: _____

Mailing Address: (Number/Street/City/State/Zip):

Telephone Number (Area Code) Number: _____

E-Mail Address: _____

Project Name: _____

Project Address: _____

Proposed Use: _____

APPLICATION REQUIREMENTS:

- ☐ Completed Façade Review Application
- ☐ Site Plan (prefer 11' x 17')
- ☐ Color Renderings (Front, Sides, Rear Elevations of the Existing and/or Proposed Structure(s))
- ☐ Provide a complete list and samples of materials to be used and Identify location on elevations. **NOTE: Providing the Manufacturing Specifications and colored copies in lieu of Actual Samples are acceptable.**
- ☐ Written Permission from Property Owner
- ☐ HOA Permission letter or written statement from owner indicating there is no active HOA
- ☐ Fee payable to the City of McDonough **(\$50 Single-Family Residential OR \$250 Multi-Family Residential/Commercial). Fee(s) are non-refundable.**

*****STAFF USE ONLY- DO NOT WRITE BELOW THIS LINE*****

FEE: \$ _____ **Payment Method: Cash/Credit Card/Check/Other #** _____

Zoning: _____



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Exterior Architectural Façade Review

Code Section(s):

Chapter 15.68 – Façade Review

Applicable Development(s):

Single-Family Residential (attached/detached), Multi-Family Residential, Commercial, Office and Industrial.

Code Requirements:

Chapter 15.68, City Code, stipulates that the Community Development Department shall be the exclusive body for the review of all buildings proposed to be constructed or externally altered within the city.

The review shall consist of a review of the facades of all such buildings facing or viewable from a public street, building materials, landscaping, and architectural and building design and compatibility.

Permitting:

In order for a building permit to be processed, the exterior façade(s) of required buildings must have been issued approval in accord with Chapter 15.68.

Attached hereto is the application form to be completed and returned with the necessary supplemental documents.

Please contact Tina Tebo, Community Development Secretary at (678) 432-4662 or via e-mail at ttebo@mcdonoughga.org for additional questions or assistance.

NOTE: Please allow fifteen (15) to thirty (30) business days for review and processing.

FAÇADE MATERIAL LIST SAMPLE SHEET

Add product name and color for each category

*Please include a **colored sample** for each category that is being changed for your project. **Photos are acceptable.** This is not an exhaustive list. Other categories may be added or removed as needed for individual project type.*

****Use this sheet as a reference in how to set up your "Façade Material List" to send in for review.**

ELEVATION	EXTERIOR	WINDOW	ROOF	RAILING
	  			
				LIGHTING
				

COLOR SWATCH



Siding (ie. Brick/Stone/Glass/Stucco)

Name

Color

Mortar

Name

Color

Roof

Name & Type

Color

Window

Name

Color

Railing

Name

Color