



CITY OF INKSTER

PROPERTY MAINTENANCE BOARD OF APPEALS

PROCEDURES

Planning, Building & Economic Development Department
26215 Trowbridge, Inkster, Michigan 48141
313-563-9716 | www.cityofinkstermi.gov

Filing Requirements

Submit ten (10) completed copies of the appeal form.
Include a \$300.00 check made payable to the City of Inkster.
Attach any supporting reports, agency findings, or accepted engineering documentation.

Attendance at Hearing

Failure of the appellant or authorized agent to appear before the Board as scheduled may be cause for dismissal of the case, without prejudice, for lack of prosecution. The appeal fee will not be refunded.

Notice of Hearing

The appellant shall be given notice of the hearing date and time not less than five (5) days before the hearing by first-class mail, unless the appellant waives such notice in writing.

Board Decision

The Board of Appeals shall hear the appeal and render and file its decision, including a statement of reasons, with the enforcing agency from which the appeal was taken not more than thirty (30) days after submission of the appeal.

International Property Maintenance Code - Section 111

The following appeal provisions apply as adopted by the City of Inkster.

Application for Appeal

Any person directly affected by a decision of the code official, or a notice or order issued under the code, may appeal to the Board of Appeals if a written application is filed within twenty (20) days after the decision, notice, or order was served. An appeal must be based on a claim that the code or legally adopted rules were incorrectly interpreted, the provisions do not fully apply, the requirements are adequately satisfied by other means, or strict application would cause undue hardship.

Notice of Meeting

The Board shall meet upon notice from the chairperson within twenty (20) days of the filing of an appeal or at stated periodic meetings.

Open Hearing

All hearings before the Board shall be open to the public. The appellant, the appellant's representative, the code official, and any affected interested person shall have an opportunity to be heard. A quorum shall consist of not less than two-thirds (2/3) of the Board membership.

Court Review

Any person, whether or not a previous party to the appeal, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. Application for review shall be made in the manner and time required by law following the filing of the decision of the chief administrative officer.

Stays of Enforcement

Appeals of notices and orders, other than Imminent Danger notices, shall stay enforcement of the notice and order until the appeal is heard by the Board of Appeals.



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APPLICATION
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Application Fee: \$300.00

Applicant is responsible for all fees applicable to this application.

Building Department: 313-563-9716

PROPERTY / CONTACT INFORMATION

Property Owner

Telephone Number

Address

City / Zip

Contact Person

SUMMARY OF APPEAL

Code Section under which appeal is sought

of the International Property Maintenance Code

Desired Relief (State Briefly)

Basis of Appeal (State Briefly)

Supporting Documents

Provide copies as appropriate (see procedures for number of copies):

Statement of Facts and Reasoning

Supporting Material

Copy of Enforcing Agency Determination

CODE ENFORCEMENT AUTHORITY

Enforcing Agency: City of Inkster, 26215 Trowbridge, Inkster, Michigan 48141

313-563-9716 | www.cityofinkstermi.gov

Name of Code Enforcement Officer / Building Official



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APPLICANT INFORMATION
Planning, Building & Economic Development Department
26215 Trowbridge, Inkster, Michigan 48141
313-563-9716 | www.cityofinkstermi.gov

Correspondence Address

All correspondence regarding this appeal will be sent to the address provided below.

APPLICANT

Name of Company

Applicant Name

Address

City

State

Zip Code

Telephone Number

Applicant Certification

Applicant Signature (original signature required)

Date

Submission Reminder

- Submit ten (10) completed copies of the appeal form.
- Include the \$300.00 appeal fee payable to the City of Inkster.
- Attach supporting documents and agency determinations, as applicable.
- Failure to appear at the scheduled hearing may result in dismissal without refund.