

CITY OF WILLOW SPRINGS, MISSOURI

INSTRUCTIONS FOR APPLICATION FOR PEDDLER, CANVASSER, AND SOLICITOR PERMIT/IDENTIFICATION CARD

Applicants must submit and complete the following:

- ☐ Application completed in full and signed in the presence of a Notary Public.
- ☐ Payment for the appropriate fees (\$75.00 per day).
- ☐ Copy of Applicant's Driver's License, or other United States government-issued Photo ID containing the name, physical description, and photograph of the applicant.
- ☐ Copy of literature to be distributed, if any.
- ☐ Copy of the Missouri Sales Tax License.

Definitions:

“Canvasser” - A person who attempts to make personal contact with a resident at his/her residence without prior specific invitation or appointment from the resident for the primary purpose of:

1. Attempting to enlist support for or against a particular religion, philosophy, ideology, political party, issue or candidate, even if incidental to such purpose the canvasser accepts the donation of money for or against such cause, or
2. Distributing a handbill or flyer advertising a non-commercial event or service.

“Peddler” - A person who attempts to make personal contact with a resident at his/her residence without prior specific invitation or appointment from the resident for the primary purpose of attempting to sell a good or service. A *"peddler"* does not include a person who distributes handbills or flyers for a commercial purpose, advertising an event, activity, good or service that is offered to the resident for purchase at a location away from the residence or at a time different from the time of visit. Such a person is a *"solicitor"*.

“Solicitor” - A person who attempts to make personal contact with a resident at his/her residence without prior specific invitation or appointment from the resident for the primary purpose of:

1. Attempting to obtain a donation to a particular patriotic, philanthropic, social, service, welfare, benevolent, educational, civic, fraternal, charitable, political or religious purpose, even if incidental to such purpose there is the sale of some good or service, or
2. Distributing a handbill or flyer advertising a commercial event or service.

**APPLICATION FOR PEDDLER, CANVASSER,
AND SOLICITOR PERMIT/IDENTIFICATION CARD**

1. Full name of each applicant: _____

2. Type of permit for which you are applying (select one) and the dates for which you are applying: _____
 - ☐ Peddler
 - ☐ Solicitor
 - ☐ Canvasser
3. Number of identification cards required: _____
4. The permanent and, if any, local address of the applicant: _____

5. The permanent and, if any, local address of each person for whom a card is requested: _____

6. A brief description of the proposed activity related to this identification card. Copies of literature to be distributed may be substituted for this description at the option of the applicant.

7. Date and place of birth for each person for whom a card is requested and, if available, the Social Security number of such person: _____

8. A list of all infraction, offense, misdemeanor and felony convictions of each person for whom a card is requested for the seven (7) years immediately prior to the application:

9. The motor vehicle make, model, year, color and State license plate number of any vehicle which will be used by each person for whom a card is requested: _____

10. If a card is requested for a peddler:

a) The name and permanent address of the business offering the event, activity, good or service, i.e., the peddler's principal. _____

b) The location where books and records are kept of sales which occur within the City and which are available for City inspection to determine that all City sales taxes have been paid. _____

11. If a card is requested for a solicitor:

a) The name and permanent address of the organization, person or group for whom donations or proceeds are accepted. _____

b) The web address for this organization, person or group or other address where residents having subsequent questions can go for more information. _____

12. Any other information the applicant wishes to provide, perhaps including copies of literature to be distributed, references to other municipalities where similar activities have occurred, etc. _____

As the applicant(s) herein, I/we provide the foregoing information and, upon my/our oath, represent that the information so provided is correct. *(Please sign in the presence of a notary public.)*

Applicant

Date

Applicant

Date

Applicant

Date

STATE OF MISSOURI)
) SS.
COUNTY OF HOWELL)

Before me, a notary public in and for said county and state, personally appeared _____

known to be the applicant(s) herein, and said applicant(s), after being first duly sworn by me, did state upon his/her/their oath that the matters contained in the foregoing application are true and correct, and that he/she/they signed said application as his/her/their own free act deed.

Notary Public

My commission expires: _____

**Please attach any additional pages as may be deemed necessary.*