



City of Atlanta

PO Box 385

107 NE First St.

Atlanta, IL 61723

Email: atlantailcityhall@gmail.com

**CITY OF ATLANTA, IL
Freedom of Information
Request for Public Records**

Attention: Vicki Martin, City Clerk

Name _____

Address _____

City/State/Zip _____

Email _____

Phone _____

Do you want your response by email? ☐ Yes ☐ No

Do you wish to inspect or have copies of these records? ☐ Inspect ☐ Copies (25¢ charge/page for copies)

Do you wish to have the copies certified? _____

Description of request of records: (Please type or print)

Date/Time Request Received: _____ Response Due: _____

Date Records

Made Available: _____

Signature of Requestor

Other: