



City of Waterville

25 N. Second St.

Waterville, OH 43566

(419)878-8100

REC BUILDING RESERVATION AND AGREEMENT

RENTAL FEES:

City Residents	Waterville Non-Profit Community Groups	Non-Resident or Outside Non-Profit or Community Groups
\$50.00 per day Monday through Thursday	\$25.00 per day Monday through Thursday	\$75.00 per day Monday through Thursday
\$90.00 per day Friday through Sunday	\$45.00 per day Friday through Sunday	\$135.00 per day Friday through Sunday
+ \$150 Deposit	+ \$150 Deposit	+ \$150 Deposit

Name: _____ Telephone _____

Address: _____

Organization: _____

Reservation Date: _____

Activity the building will be used for: _____

The building user hereby acknowledges receipt of the use regulations for the building and agrees to comply with said regulations, which are hereby made a part of this agreement. Anyone using a public facility for special activities or events shall agree to hold the City harmless of all liabilities connected with said events. The premises are under camera surveillance.

Applicants Signature

Title (if applicable)

Date

=====

Rental Fee Paid \$ _____ Receipt # _____ Date _____

Deposit Fee Paid \$ _____ Date _____

Key# _____ Key Pick up Date: _____ Key Returned Date: _____

Issuance of Key After Business Hours

A forfeiture of \$25.00 of the deposit will result if the key has to be provided by City personnel after business hours as stated in Section Five of the Use Regulations for the Conrad Park Recreation Building.

Name: _____ Picture ID ☐

Signature: _____ Date: _____ Key # _____

Employee Signature: _____ Date Key Returned: _____

Building Inspection

Building Inspected By: _____

Date & Time: _____ Condition Acceptable? Yes _____ No _____

If Not Acceptable / Reason _____



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Waterville, OH 43566
(419) 878-8100

Application for Alcoholic Beverage Permit - City Residents Only

Fee: \$50.00 Date Paid: _____ Date of Application _____

Deposit \$150.00 Date Paid: _____ Drivers License Number _____

Alcoholic Beverages to be sold Yes/No

Alcoholic Beverages to be served Yes/No

If yes who will benefit from proceeds: _____

957.02© Notwithstanding the prohibition in subsection (a) hereof, the consumption of alcoholic beverages by those persons renting the Recreation Building in Conrad Park may be permitted within that building with the written consent of the Municipal Administrator and including any limitations that the Administrator may require.

☐ Approved ☐ Disapproved

Chief of Police