

TRAFFIC CITATION REPLY FORM

GRANITE SHOALS MUNICIPAL COURT
2221 N. PHILLIPS RANCH RD.
GRANITE SHOALS, TX 78654

(830) 598-2424 EXT 705
court@graniteshoals.org
(Version Jan 2026)

- An individual receiving a citation **must make an appearance** before the Court by the date indicated on the citation ticket.
- You may appear **in person**, or **by certified mail**, **by web**, or **by email**. **Appearances CAN NOT be made by telephone.**
NOTE: 16 years old or under must appear in person with a parent or guardian, and persons charged with family violence assault must appear in person.
- To appear by certified mail, or email please include a **fully completed, dated, signed and scanned PDF copy of this form** with a copy of your photo ID on or before your appearance date. **It is your responsibility to ensure your transmission has been received.** You may download a copy of this form from: <http://www.graniteshoals.org>
 - You must enter a plea of "Guilty", "No Contest" OR "Not Guilty" (select ONE below)
 - Appear by certified mail to 2221 N. Phillips Ranch Road, Granite Shoals Texas 78654
 - Appear by electronic mail to: court@graniteshoals.org
- The Municipal Court accepts cash (IN PERSON ONLY), checks, money orders, debit and credit cards. Debit and credit card payments are processed with a 3.95% fee. You may pay your fine and fees online at: <https://www.graniteshoals.org/city-services/municipal-court-of-record/payment-online-resolving-citations>

I hereby enter the following plea: check one (1) of the three (3) boxes below:

☐ PLEA OF GUILTY ☐ PLEA OF NO CONTEST

Initial _____ **PAY IN FULL** I waive my right to trial by jury and enclose a payment of \$_____ (see reverse side for payment amount).

Initial _____ **APPOINTMENT WITH JUDGE** I waive my right to trial by jury but request an audience with the Judge to discuss the punishment. I shall be notified of my court date.

Initial _____ **DEFENSIVE DRIVING REQUEST** I waive my right to a jury trial. I qualify to take a driver safety course or motorcycle operator training course. I request to take this class and enclose the court cost payment of \$144.00 (NO CASH). I must complete all requirements within 3 months of making my request. **Do not take the course until you receive an Order from the court allowing you to do so.** **NOTE:** only a timely request (up to appearance date), timely payment of court costs, and successful completion of the course within the given time period will result in a dismissal of the charges. Violator must also provide proof of successful completion of course in the given time period. In requesting a driver safety course, I hereby certify the following **(please initial each)**:

Initial _____ I have a valid Texas driver's license and am **enclosing a clear copy** OR I am in the US military forces serving on active duty and enclosing a clear copy of my driver's license from my home state.

Initial _____ I have proof of a valid vehicle insurance policy or proof of financial responsibility and **enclosing a clear copy** of proof.

Initial _____ My alleged speed was no more than 24 MPH over the posted speed limit.

Initial _____ I have not completed a driving safety or motorcycle operator course in the past 12 months nor am I currently in the process of taking such a course for the dismissal of another ticket.

Initial _____ I shall provide a certified copy of my Texas driver's license record by using the form provided to me by the court and mailing it to DPS so that the record can be forwarded to the court. If I am a member in the US military without a Texas driver's license, I shall provide an affidavit explaining that I have not completed DSC in another state or Texas within the past 12 months.

Initial _____ Enclosed is my \$144.00 court cost and fees (NO CASH BY MAIL)

☐ PLEA OF NOT GUILTY

Initial _____ I request ☐ **Trial by Judge** ☐ **Trial by Jury**. I promise to appear at a mandatory pre-trial hearing trial and any other court dates as the court may order. I shall be notified of the court date required to attend.

Signature required as part of an appearance by mail/email.

TICKET NUMBER: _____ DEFENDANT'S PRINTED NAME: _____

DEFENDANT'S SIGNATURE: _____ ADDRESS: _____

TELEPHONE NUMBER: _____

If you are convicted of an offense and are unable to pay the fine and court costs, you may have the court assess your ability to pay and the court may provide alternatives such as installment payments and community service to satisfy the judgment.

FAILURE TO MAKE YOUR APPEARANCE IN A TIMELY MANNER MAY RESULT IN THE ISSUANCE OF A WARRANT FOR YOUR ARREST.

MUNICIPAL COURT OF GRANITE SHOALS

Payment Schedule Guidelines

The chart below may be used to calculate the fine and court costs you owe on your violation should you decide to enter a plea of Guilty or No Contest and elect to make payment. If your violation is not listed, you must contact the Court in person or by email to request the Court's assigned fine and court cost. **NO PERSON AGE 16 OR UNDER MAY USE THIS FINE AND COURT COST SCHEDULE TO CALCULATE THEIR PUNISHMENT. SUCH INDIVIDUALS MUST APPEAR BEFORE THE COURT IN PERSON ALONG WITH A PARENT OR LEGAL GUARDIAN.**

Court costs and fines are subject to change without notice. NOTE: OFFENSES REGARDING SPEEDING IN A SCHOOL ZONE WILL HAVE HIGHER VIOLATION AMOUNT LISTED. OFFENSES REGARDING SPEEDING IN A CONSTRUCTION ZONE WITH WORKERS' PRESENT WILL DOUBLE THE AMOUNT LISTED BELOW (TC 472.022).

Speeding Violations above posted limit

6-8 mph over	\$235	17 mph over	\$285	Alcohol or Glass in Park	\$165	No Proof Financial Resp.	\$315
9 mph over	\$245	18 mph over	\$290	Animal at Large	\$165	No Proof Financial Resp. 2 nd	\$515
10 mph over	\$250	19 mph over	\$295	Driving License Invalid	\$290	No seat belt	\$290
11 mph over	\$255	20 mph over	\$300	Assault, Assault F/V	\$580	No Valid TX DL	\$270
12 mph over	\$260	21 mph over	\$305	Failure to Appear in Court	\$285	Open Container	\$315
13 mph over	\$265	22 mph over	\$310	Fail to Signal turn/lane change	\$290	Possession Drug Paraphernalia	\$360
14 mph over	\$270	23 mph over	\$315	Failing to Stop - School Bus	\$360	Run Stop Sign/light	\$290
15 mph over	\$275	24 mph over	\$320	Fail to Yield Right of Way	\$290	Theft	\$280
16 mph over	\$280	25 mph over	330	No Tail Lamps	\$235	Unrestrained child	\$290
						Unsafe/Improper Turn	\$290

*All violations with potential for a dismissal (DM) with payment of a fee must have all corrective action taken and payment made **PRIOR** to the appearance date for the violation unless otherwise stated differently.

Driver License Restriction	\$270	Contact Court for possible dismissal requirements	Expired Driver's License	\$275	OR may be \$20 DM if expired less than 60 days & inspected w/in 20 workdays of citation
Equipment Violation	\$235	Contact Court for possible dismissal requirements	Expired Inspection Certificate	\$210	OR may be \$20 DM if expired less than 60 days & inspected w/in 20 workdays of citation
Fail Report DL Change	\$215	OR may be \$20 DM if license updated within 20 workdays of violation	Expired Vehicle Registration	\$180	OR may be \$25 DM if obtained and proof provided by appearance date
No Proof Rabies No Proof of Registration (PET)	\$165	OR may be \$25 DM if obtain & provide proof by appearance date	Violation of City Boat Launch Pass Article	\$175	OR may be \$25 DM if obtained and proof provided by appearance date

Violations Requiring Appearance Before Judge

- All Juvenile Offenses (age 16 or under) - must appear in person and be accompanied by Parent and/or Legal Guardian
- Curfew and Fail to Attend School
- All persons charged with assault, family violence, must appear in person to make a plea

Right of Legal Representation

All persons receiving a citation have the right to consult and/or obtain the services of an attorney to assist in handling the matter before the Court. An attorney may make an appearance on behalf of a client before the Municipal Court. Because this violation involves a class "C" offense where no jail time is prescribed, you cannot request that this Court assign legal counsel to you. You must hire and pay your own attorney should you desire legal representation before this Court.

To file COMPLIMENT or COMPLAINT on an officer, contact:

Granite Shoals Police Department
410 N. Phillip's Ranch Rd.
Granite Shoals, TX 78654

Phone: (806)-304-4260
Email: clt.police@graniteshoals.org



Want to pay your citation online?

Scan the QR Code