



**VILLAGE OF MAMARONECK
BUILDING DEPARTMENT**

169 Mt. Pleasant Avenue,
Mamaroneck, NY 10543

Phone: (914) 777-7731
Fax: (914) 777-7792
Email: BuildingDept@vomny.org

www.village.mamaroneck.ny.us/building-department

ZONING VERIFICATION LETTER
APPLICATION FORM

Contact Info

Name of person/business to send the response back to:

Address to mail response:

Phone: _____ Email: _____

Location of Interest in the Village of Mamaroneck

Site Address: _____

Tax Map Designation:

Village: Section _____ Block _____ Lot _____ (please complete at least the Village or
Town: Section _____ Block _____ Lot _____ the Town's Section-Block-Lot).

What is a Zoning Verification Letter?

A Zoning Verification Letter is a document provided by the Village to verify the current zoning of a particular parcel of property.

How do I obtain a Zoning Verification Letter from the Village?

Please complete the information above and send a scanned PDF copy of this completed form to buildingdepartment@vomny.org, or you may mail a copy to: Village of Mamaroneck

Building Department
169 Mt. Pleasant Avenue, 3rd Floor
Mamaroneck, NY 10543

Cost

A Zoning Verification Letter costs **\$100.00** and is a non-refundable application fee that must be paid at the time of the request submittal. Please submit a check at the time of the request made out to "Village of Mamaroneck", and please note "Zoning Verification Letter" on the check in the notes along with the interested property address.

Processing Time

Requests for a Zoning Verification Letter are normally completed within seven (7) to ten (10) business days after payment is received and processed.

Applicant Signature: _____

Date Sent: _____

Village Response

Date Received _____

Processed by _____