

APPLICATION FOR MINOR SUBDIVISION (2-4 LOTS) PLAT APPROVAL
(Submit this completed form to the address in the “Guide to Subdividing in Grafton”)

For Planning Board use only:

Stamp of Approval:

APPLICATION NUMBER: (year and sequence): _____

APPLICATION DATE: _____

Applicants fill out 1-7 and certification:

1. APPLICANT(S)- Name(s): _____
Address: _____
City: _____

2. OWNER(S)- Name(s): _____
Address: _____
City: _____
Telephone Number: _____

3. PROPERTY IDENTIFICATION and LOCATION
Tax Map Parcel ID Number: _____
Size (acres): _____

4. SUBDIVISION DESCRIPTION- Name: _____
Quantity of Lots: _____
Size of Lots: _____

5. SURVEYOR – License Number: _____
Name: _____
Address: _____
City: _____

APPLICATION NUMBER: (year and sequence): _____

6. ENGINEER (if required) License Number: _____
Name: _____
Address: _____
City: _____
Telephone Number: _____

7. Any parcels conveyed from original parcel since May 15, 1968:
No: _____ Yes: _____ (If yes, list on separate sheet giving date(s),
Owner(s), and parcel(s) sizes)

APPLICANT (S) ATTESTATION: I (We) hereby certify that the above statements and
attached material are correct to the best of my (our) knowledge.

Signed: _____ Date: _____
Signed: _____ Date: _____

RECORD OF INFORMATION TO BE SUBMITTED WITH APPLICATION

For Planning Board Use Only:

<u>Item</u>	<u>Submitted Date</u>
Submitted prior to Public Hearing On Preliminary Plat:	
1. Preliminary Plat with all required data:.....	_____
2. Description of land proposed to be dedicated for public use and/or easements:.....	_____
3. True copy of all covenants and deed restrictions to be established:.....	_____
4. Health Department approval of sanitation and water supply and/or engineering reports on adequacy of a site suitable for waste disposal on each parcel:.....	_____
5. SEQR form(s):.....	_____
6. Application Fee:..... Submitted prior to scheduling of Public Hearing on Final Plat.	_____
7. Final Plat with all required data:.....	_____
8. Performance Bond:.....	_____

APPLICATION NUMBER: (year and sequence): _____

APPLICANT CERTIFICATION: I (We) hereby certify that the above statements and attached material are correct to the best of my (our) knowledge.

Signed: _____ Date: _____
Signed: _____ Date: _____

RECORD OF INFORMATION TO BE SUBMITTED WITH APPLICATION
(Application cannot be filed until all required information is submitted)

Required

- _____ a. Title of drawing, including names and address of applicant and person responsible for preparation of such drawing
- _____ b. north arrow, scale and date
- _____ c. boundaries of the property plotted to scale
- _____ d. existing watercourses
- _____ e. grading and drainage plan, showing existing and proposed contours
- _____ f. location, proposed use, exterior dimensions and height of all buildings
- _____ g. location, design and construction materials of all parking and truck loading areas, with access and egress drives thereto
- _____ h. provision for pedestrian access
- _____ i. location of outdoor storage
- _____ j. location, design and construction materials of all existing or proposed site improvements, including drains, culverts, retaining walls and fences
- _____ k. description of the method of disposal of sewage and other wastes and location, design, and construction materials of such facilities
- _____ l. description of the method of securing water and location, design and construction materials of such facilities
- _____ m. location of fire and other emergency zones, including the location of fire hydrants

APPLICATION NUMBER: (year and sequence): _____

- _____ n. location, design and construction materials of all energy distribution facilities, including electric, gas and solar energy, or any other type energy distribution facilities
- _____ o. location, size, design and construction material of all proposed signs
- _____ p. location and proposed development of all buffer areas, including indication of existing vegetative cover
- _____ q. location and design of outdoor lighting facilities
- _____ r. designation of the amount of building area proposed for retail sales or similar commercial activity
- _____ s. general landscaping plan and planting schedule
- _____ t. description of potential impact on present local facilities such as school, fire department, police, solid waste disposal
- _____ u. description of all material that may be stored, used, or created on site that may be hazardous to human health or the environment
- _____ v. identification of any Federal, State or local permits required for the project's execution and identification of any easements or reservations and deed restrictions or covenants (existing or proposed)
- _____ w. ENVIRONMENTAL ASSESSMENT FORM
- _____ x. record of application for and approval status of all necessary permits from State and County officials
- _____ y. specifications for construction
- _____ z. estimated project construction schedule

_____ Other elements integral to proposed development, namely

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PLANNING BOARD ACTION:

1. Fee Submitted \$ _____ Reimbursable Costs Submitted \$ _____
2. EAF form: Not Required: _____ Approved: _____ Disapproved: _____
3. Preliminary Plan Submitted: _____
4. Public Hearing: Not Required: _____ Required: _____
Location: _____
Date: _____ Time: _____
5. Modifications recommended: _____

6. Final Plan Submitted: _____
7. Final Disposition: Approved: _____
Endorsed Final Site Plan _____
Disapproved (reasons attached) _____
Applicant Notified _____