



**Liquor License Review Committee
Application**

**Return Completed Application
and Fees to:** City Clerk’s Office, 215 W. Main St.
Northville, MI 48167

Cashier Validation (Code 15)

APPLICANT INFORMATION

Applicant Name _____

Applicant Address _____

Mailing Address _____

Applicant Phone Number _____

Applicant Fax Number _____

Applicant E-mail Address _____

CURRENT LICENSE INFORMATION

1. List Name, Address and Type of License as it Appears on Current Liquor License

Name _____

Address _____

Type of
License _____

2. List All Persons Listed on Current Liquor License (Partners)

Name _____

Name _____

Name _____

PROPOSED LICENSE INFORMATION

1. List the Type of License that you are requesting (new, permit, transfer of ownership, transfer into the City, etc)

2. List the Name, Address and Type of License as it is proposed (if the change is approved)

Name

Address

Proposed Type
of License

3. List all persons listed on proposed Liquor License (Partners)

Name

Name

Name

PLAN OF OPERATION You are required to submit a *PLAN OF OPERATION*. Please use the attached Sample as a guide. The attached Sample is the minimum information required. Applications that do not include a *PLAN OF OPERATION* will not be submitted to the LLRC. Questions pertaining to the *PLAN OF OPERATION* must be directed to the Police Department.

PLOT PLAN OF THE SITE A *Plot Plan of the Site* must accompany this application.

INTERIOR USE AND EXTERIOR DESIGN PLAN An *Interior Use and Exterior Design Plan* must accompany this application.

LAYOUT OF ANY ANCILLARY FACILITIES A *Layout of Any Ancillary Facilities* must accompany this application.

WRITTEN STATEMENT A *Written Statement* explaining in detail how the proposal meets the factors as listed in subsection (4) of Section 5-63 of the Ordinance must accompany this application.

FEE SCHEDULE – payable to *City of Northville***Check all that apply**

☒	Type of License	Fee
☐	On-Premises License Fee	\$285
☐	Off-Premises License Fee	\$285
☐	Review Fee for Change in Plan of Operation (i.e. expansion, new permit)	\$100
☐	Annual Renewal Fee (license established after 12/27/07)	\$100
☐	Addition or Deletion of an Owner or Stockholder	\$100
☐	Special License (Bona fide Non-Profit/24 hour licenses)	\$50

\$_____ **Total Amount Due****The following is included as part of my application submission to the LLRC:**

- ☐ Completed application
- ☐ Plan of Operation
- ☐ Plot Plan of the Site
- ☐ Interior Use and Exterior Design Plan
- ☐ Layout of Any Ancillary Facilities
- ☐ Written Statement (per Section 5-63(4) of the ordinance)
- ☐ Fees – **nonrefundable** - payable to *City of Northville*

Signature of Applicant _____ **Date** _____