



Application for Construction Board of Appeals

200 E Wall St, Benton Harbor, MI 49022

O: (269) 204-2478

www.bhcity.us

- The applicant is responsible for completeness and all fees applicable to this application.
- Return completed application, required documents, and application fee to the address listed above.

CODE UNDER WHICH APPEAL IS SOUGHT				
☐ Building		☐ Electrical		☐ Mechanical
				☐ Plumbing
APPLICANT (Note: All correspondence will be sent to this address)				
NAME OF COMPANY			TELEPHONE NUMBER (Include Area Code)	
APPLICANT NAME			E-MAIL ADDRESS	
ADDRESS	CITY	STATE	ZIP CODE	CELL PHONE NUMBER (Include Area Code)
FACILITY INFORMATION: Provide all information requested.				
FACILITY NAME		ADDRESS		
PARCEL ID		COUNTY		
BUILDING DATA: Provide all information requested from the building permit or plan review.				
GROSS FLOOR AREA				
☐ New Building		☐ Addition		☐ Alteration
				☐ Repair
CLASSIFICATION PER BUILDING CODE				
Building Use	Construction Type	No. of Occupants	Area/Floor	No. of Floors
PERMIT HOLDER: Provide the information requested for the entity named on the permit or entity denied a permit.				
NAME (Company or Individual)		CONTACT PERSON		TELEPHONE NUMBER (Include Area Code)
ADDRESS	CITY	STATE	ZIP CODE	EMAIL ADDRESS
BUILDING OWNER: Provide the information requested for the entity that owns the building, which is the				
				of the appeal.
NAME (Company or Individual)		CONTACT PERSON		TELEPHONE NUMBER (Include Area Code)
ADDRESS	CITY	STATE	ZIP CODE	EMAIL ADDRESS
SUMMARY OF APPEAL: Attach separate page if necessary.				
CODE SECTION(S) — Provide the code/code sections under which an appeal is sought.			OFFICE USE ONLY	
DESIRED RELIEF - Describe the remedy being sought.				
BASIS OF APPEAL - Provide a brief statement why the requested remedy should be granted.				
APPLICANT SIGNATURE			DATE	